WORLINGTON PARISH COUNCIL

Minutes of the Village Hall Charity Meeting

Held on 2nd December 2021

Charity No. 208949

Councillors present: Cllr. N. Foster, Cllr. K. Lucas, Cllr. L. Osborn, Cllr. A Marshall, Cllr. Paula MacKenzie and Cllr. Geraldine Ciantar

Present: Vicky Bright, Clerk

Meeting opened at 9:03p.m.

Public Forum

None.

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| 21/12/1 | **Apologies for Absence**  Cllr. S. Foster. |
| 21/12/2 | **Adoption of Minutes of the last meeting**  Minutes of the meeting held on 7th October 2021 were agreed unanimously and signed by Cllr. Nick Foster. |
| 21/12/3 | **Village Hall Accounts & Bank Reconciliation**  The accounts were approved and signed by Cllr. N. Foster. The Bank Reconciliation was adopted at £8,339.54 as of 19th November 2021. |
| 21/12/4 | **Cheques for Signing & Approval**  The following cheques were approved & signed by two signatories (Cllr. K. Lucas & Cllr. N. Foster)  Browns of Burwell – Oil - £331.56  Ashill Fire Ltd – Fire Inspection & Service - £154.60  Mr. N. Foster – Caretaker & cleaning - £95.00 |
| 21/12/5 | **Update on Bookings and Events**  The extras for the hall hire have been well received. Bookings have started to come back with two parties booked for November and one part in December. The Worlie Café restarted in November and was well attended and made £150 profit. The Worlie Café Christmas Lunch is tomorrow, with 39 tickets purchased at a cost of £10 per head. |
| 21/12/6 | **Approve the Caretaker’s Hours and Salary – Return to Full Time/Pay & Pay rise**  It was agreed to reinstate the Caretaker back to normal hours and duties and a raise from £35pcm to £40pcm was agreed. The cleaning will still be at £10 per hour with 4 cleans monthly, with an extra £10 per extra Covid Deep Clean, as needed after bookings. |
| 21/12/7 | **Update on Funding for Windows/Doors**  The Clerk confirmed that she had contacted GW Windows to confirm if the previous quote still stood, she is currently awaiting a reply. Funding is to be explored once the quote has been confirmed or a new quote sourced and agreed. |
| 21/12/8 | **Discuss WiFi at the Hall**  Cllr. Foster advised that a phone line would be required at a cost of £2,000 to £3,000. There is also the option of a SIM Card; Cllr. MacKenzie is to look into the options and costs. |
|  | Meeting closed at 9:27pm |
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|  | Signed:  Date: |