

WORLINGTON PARISH COUNCIL

Minutes of the Meeting of Worlington Parish Council
Held via Zoom, on Thursday 22nd October 2020 at 7:30pm

Councillors present: Cllr. N. Foster (NF) - Chair, Cllr. K. Lucas (KL), Cllr. S. Foster (SF), Cllr. P. Merrick (PM) & Cllr. L. Osborn (LO).

Present: Clerk – Vicky Bright. Cllr. Brian Harvey – West Suffolk Council.

ITEM	Public Forum – LGA 1972, Section 100(1): Two members of public were in attendance.
20/10/1	Accepted Apologies for absence – LGA 1972, Section 85(1) and (2): Cllr. A. Marshall. Absent: None.
20/10/2	Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III: None.
20/10/3	To Approve the Minutes of the Parish Council Meetings:
i)	Resolved 20/10/3.01 The minutes of the meeting held on 3 rd September 2020 were adopted as true statements and signed by the Chairman of the meeting (NF).
ii)	Resolved 20/10/3.02 The minutes of the meeting held on 15 th September 2020 were adopted as true statements and signed by the Chairman of the meeting (NF).
20/10/4	External Forum:
i)	County Councillor Report Cllr. Louis Bussuttil sent apologies.
ii)	District Councillor Report Cllr. Brian Harvey gave the following report; See Full Report in Appendix 1 . <ul style="list-style-type: none">West Suffolk Council responded to the Sunnica Energy Farm consultation, in conjunction with East Cambridgeshire District Council, Suffolk County Council and Cambridgeshire County Council. The joint response is available to view on the West Suffolk Council website. See Para. 8.
20/10/5	Reports:
i)	Play Area No issues highlighted in the monthly H&S Inspection reports.

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- ii) **Parish Footpaths & Public Footways.**
Clerk to report the branch across the lane to the Hythe.
- iii) **SID (VAS) Data / Police Enforcement Update**
There have been police checks in the village recently, with Facebook/Twitter posts showing the village and the Camera Safety Team. The checks involved an Officer presence with radar enforcement gun.

The Clerk advised that after two FOI Act requests the Parish Council now had access to the last two years (September 2018-August 2020) accident data.

The Clerk is to put the most recent VAS Data in the Pump. The Clerk is also to chase the VAS Post move with Highways.
- iv) **External Meetings that Councillors may wish to report upon**
None.
- v) **Clerks Report**
None.
- 20/10/6
- i) **Planning Matters (For Consideration):**
Sunnica Energy Farm Update
There is to be a village meeting on Saturday 14th November 2020, to discuss the Sunnica Consultation and give residents a chance to have their say. The Clerk is to well publicise the meeting ahead of time. The Clerk advised that she had received a hard copy of the PEIR Documents, for information and this was available to view by appointment to the Clerk. The Clerk also advised that Sunnica were offering free banners to display the consultation details and dates, the Clerk is to request one for Worlington, to place in front of the hall.

Cllr. Harvey advised to see Para. 8. of the Joint Statement from WSC, SCC, ECDC & CCC.
- ii) **DC/20/1675/TPO –**
Resolved 20/10/6.01
No comments.
- iii) **DC/20/1627/HH – Householder planning application -first floor rear extension Location 2 Church Lane Worlington IP28 8SG**
Resolved 20/10/6.02
No objections to application DC/20/1627/HH, but It was suggested that we ask the Planning Officer to consider the Highways access and the entrance/exit to Church Lane, taking into account the risk of lorries backing into the War Memorial, the restriction of traffic and emergency access at the back of Church Lane/Bell Lane, with parking on the Highway from deliveries and contractors on site.
- iv) **West Suffolk Local Plan – Issues & Options 2020 Consultation**

WORLINGTON PARISH COUNCIL

Minutes of the Meeting of Worlington Parish Council
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West Suffolk Local Plan – Issues and Options consultation - Tuesday 13 October (9am) to Tuesday 22 December (5pm) 2020

The issues and options consultation documents will be available to view as soon as the consultation starts at <https://westsuffolk.inconsult.uk/>. You do not need to register to view the documents but you will need to register to send us your comments via the system. This is the most efficient and effective way to send us your views. Although we would prefer you to use the online system, comments made by email or letter will still be accepted. These will be summarised by the policy team and entered into the online system so that other people can see them and they can be included in reports. Unless you are registered you will not be able to view other people's responses. Anonymous responses will not be accepted.

The issues and options documents that are being consulted on are:

- West Suffolk Local Plan – Part One – Developing a Spatial Strategy
- West Suffolk Local Plan – Part Two – Local Issues
- West Suffolk Local Plan – Part Three – Settlements
- Sustainability Appraisal
- Habitats Regulations Appraisal
- Sustainable Settlements Study

Public consultation events - due to COVID-19 we are unable to hold public consultation events at this time, however, we are running an online virtual exhibition between 13 October to 22 December 2020. The virtual exhibition will be open for anyone to join and you will have the chance to read through information, ask the project team questions and provide feedback via the council's online consultation system. You will be able to access the virtual exhibition from 13 October by clicking the link on the consultation homepage. Live chat will be available with planning officers in the virtual exhibition space during the consultation period. There will be additional hours for live chat on launch day 13 October: 10am-12pm and 2-6pm. But generally live chat will be 10am-12pm and 4pm to 6pm on Mondays, Wednesdays, and Fridays. On the consultation closing day, the live chat will be available 10am-12pm and 2-5pm. Once consultation is live - visit the exhibition <https://westsuffolk.exhibition.app/>

v)

(For Information)

Worlington Neighbourhood Plan Update

It was agreed to include this on the Agenda for the village meeting, to be held on the 14th November 2020. The Clerk is to contact anyone who showed an interest in helping or being on the Working Party and advise them of the meeting and confirm if they are still interested in being part of the Plan.

vi)

DC/20/1284/FUL – Travellers Site, Isleham Road Update

WORLINGTON PARISH COUNCIL

Minutes of the Meeting of Worlington Parish Council
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No update available, still under Holding Objection.

20/10/7

i)

Parish Matters:

Repairs to War Memorial & Consider Cleaning/Refurbishing of the Memorial

Cllr. Lucas confirmed that the repairs were now finished and the white stones had been placed on the Memorial

It was agreed, after difficulty getting a professional Memorial cleaner to provide an exact quote during the Covid-19 situation, that the item should be deferred until early next year.

20/10/8

i)

Highways Issues:

Update on Meeting with Highways Ref: Traffic Calming & Highways Issues in the village

The Clerk advised that no update on the meeting was imminent, the Clerk is to chase up with Highways, to ensure we will not be forgotten.

ii)

Quiet Lanes Scheme & SCC Funding

It was suggested that the Clerk Register an Interest in having Golf Links Road categorised as a Quiet Lane. It was suggested that feedback from other Parish Councils on the Pilot Lanes be sought.

iii)

Anaerobic Digester Traffic – Breach of Approved Traffic Management Plan Update

WSC Enforcement have met with the owner of the plant and he is aware of the need to comply with the plan. He was very apologetic, but in this instance it appears he was let down by contractors rather than any malicious attempt to breach the condition. It is suggested that it be monitored locally.

20/10/9

i)

Correspondence:

West Suffolk Virtual Town & Parish Forum – 4th November 2020 6-8pm

This is to be held via Microsoft Teams. The Clerk is hoping to attend.

20/10/10

i)

Finance & Policies:

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts were scrutinised and approved. The Lloyds account balance was confirmed as £18,110.84 as of 2nd October 2020.

Resolved 20/10/10.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman of the meeting (NF).

ii)

Parish Council Account Cheques for signing and approval

Resolved 20/10/10.02

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It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

Mrs V Bright	Mileage & expenses	000852	£33.51
RH Landscapes	Grass cutting	000853	£540.00
SALC	Payroll	000854	£54.00

Approval of cheques signed between meetings

Resolved 20/10/10.03

Approved cheque payments since the last meeting. Signed by Cllr. N. Foster and Cllr. K. Lucas.

Mr K Lucas	War Memorial Repairs (materials)	000850	£800
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iii)

Discuss and Agree Increasing Parish Council Meeting frequency to monthly

Resolved 20/10/10.04

It was agreed to increase Parish Council meetings to monthly, whilst the Sunnica and Neighbourhood Plan are underway, in order for one meeting to be solely dedicated to Sunnica and the Neighbourhood plan, with the other meeting for normal Parish matters. Starting from April 2021, when it is hoped the Neighbourhood Plan Working Party will have been able to meet and get going.

Resolved 20/10/10.05

It was agreed that the Clerks hours would be increased by 2 hours per month, to compensate for the extra time needed to prepare for a meeting monthly.

iv)

To Agree the Clerk's Pay Increase in-line with NJC Pay Scales 2020/21

Resolved 20/10/10.06

It was agreed to increase the Clerks pay in-line with the 2020/21 increase in the NJC pay scales. Increasing the Clerks salary from £12.39 per hour to £12.73 per hour, with effect from 1st April 2020.

Next Meeting to be held on Tuesday 19th January 2021 at 7:30pm, venue to be confirmed.

Meeting closed at 9:02pm

Signed: *Nick Foster*
Chair, WPC

Date: 19th January 2021