

Worlington Parish Council

Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Friday 15th March 2019

Councillors present: Cllr. N Foster (NF) Chair, Cllr. S. Foster (SF) & Cllr. K. Lucas (KL).

Present: Clerk – Vicky Bright.

Item	Meeting opened at 07.30pm
	Public Forum – LGA 1972, Section 100(1): 4 Members of the public were in attendance.
19/03/1	<u>Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: Cllr. B. Harvey, Cllr. A. Marshall & Cllr. P. Merrick. Absent: None.
19/03/2	<u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> Cllr. K. Lucas declared an interest in Item 19/03/7.4
19/03/3	<u>To approve the Minutes of the Parish Council meeting held on 4th January 2019 - LGA 1972, Schedule 12, para 41(2):</u> <u>Resolved 19/03/3.01</u> The minutes of the Parish Council meeting held on 4 th January 2019 were adopted as a true statement of the meeting, and were duly signed by the Chairman (NF).
19/03/4	<u>Councillor Vacancy Update:</u> The Clerk advised that no applications had been received.
19/03/5	<u>External Forum:</u>
19/03/5.1	County Councillor Cllr. Louis Busuttil sent his apologies.
19/03/5.2	District Councillor Cllr. Brian Harvey sent his apologies.
19/03/5.3	Police Report The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website https://www.suffolk.police.uk/your-area .
19/03/6	<u>Reports:</u>
19/03/6.1	Update from the Friends of the Village Hall Cllr. N. Foster gave the following report; Regular activities continue to provide the hall with a steady income. No parties are booked in unfortunately. Worlie Café continues to be a success bringing in over £100 consistently each month. 3 new members have joined the Friends of the Village Hall, so hopefully in the future we will be able to hold some more fundraising evening, as we did before.
19/03/6.2	

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i)	Play Area and Maintenance The wooden bench in the play area has some rot, Cllr. S. Foster & Cllr. N. Foster will repair this., weather permitting.	SF/NF
ii)	Parish Footpaths & Public Footways. The footpath to Mildenhall 'skirting' has been completed. The damaged caused by UK Power Networks to the footpath has been reported and Highways are liaising with UKPN to get this repaired. The Clerk confirmed she had reported the surface erosion and lifting to the footpath on The Street, from the War Memorial to the hall. The parish bridge is to be repaired and Cllr. Lucas is to prepare quotes for the works for the May Agenda.	KL
19/03/6.3	SID (VAS) Scheme Update The latest data will be in the next edition if the Pump. The machine will be moved to 'The Street' this weekend. Cllr. Foster is to charge the battery.	NF
19/03/6.4	External Meetings that Councillors may wish to report upon None.	
19/03/6.5	Clerks Report None.	
19/03/7	<u>Planning Applications (For consideration):</u>	
19/03/7.1	DC/19/0220/HH - Single storey side extension with garage (following demolition of existing garage) - Location 28 Church Lane, Worlington, IP28 8SG <u>Resolved 19/03/7.01</u> No objections to application DC/19/0220/HH>	
19/03/7.2	DC/19/0146/FUL - (i) Change of use from agricultural land to accommodate 20no. holiday lodges with associated camping area (ii) manager's accommodation (iii) and open space for tourist accommodation and (iv) new access and associated parking - Location Proposed Holiday Site Ferry Lane, Worlington <u>Resolved 19/03/7.02</u> Worlington Parish Council objects to application DC/19/0146/FUL, with the following comments; The proposed development is in contravention of Policy DM34 Tourism Development. The proposed development is on existing agricultural land. (The Planning & Design statement states it is under-utilised agricultural land). It does not state 'not useable land for agriculture'. Surely this means it could be utilised for agriculture land in future. The site is within an area of flooding (As acknowledged in the Planning Application). This development would adversely affect the area with a proposed development which is outside of the settlement boundary. These proposals are not connected to and associated with existing facilities. Vehicle access to	

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and from this site via a very narrow road would cause considerable disruption to local and passing traffic. This section of narrow road has no facility for safe Pedestrian use. No supporting evidence has been provided as to the impact this site would have upon nature conservatory, biodiversity or geodiversity. This proposed development is shown to be open 365 days per year, there is no provision for an annual close period, nor that these cabins would not become permanent living accommodation.

19/03/7.3

DC/19/0263/FUL - 1 no. building for farming machinery storage - Location Rectory Farm, Isleham Road, Worlington, IP28 8SW

Resolved 19/03/7.03

No objections to application DC/19/0263/FUL.

19/03/7.4

DC/19/0025/FUL - Installation of cricket nets - Location Worlington Cricket Club, The Street, Worlington, IP28 8RU

Resolved 19/03/7.04

No objections to application DC/19/0025/FUL.

19/03/7.5

DC/19/0357/ADV - (i) 1no. non-illuminated fascia sign (ii) 7no. non-illuminated free standing signs (ii) 4no. non-illuminated totem signs Location Hunters Chase, Land West of Newmarket Road, North of Elms Road, Red Lodge

Resolved 19/03/7.05

No objections to application DC/19/0357/ADV.

(For Information)

19/03/7.6

RPA – A11/A14 Link Road Pressure Group

Kentford PC are hoping to set up a pressure group to petition for a link between the A14 West and the A11 North (and vice versa). It was agreed to send a representative to any meetings.

19/03/8

Finance & Policies:

19/03/8.1

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £10773.38 as of 22nd February 2019 and the Lloyds Business Instant Access account balance was confirmed as £1369.69 as of 22nd February 2019.

Resolved 19/03/8.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled & signed as such by the Chairman (NF).

19/03/8.2

Parish Council Account Cheques for signing and approval

Resolved 19/03/8.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

SALC	Payroll Sept '18- March '19	000805	£54.00
Mrs V Bright	Mileage & expenses	000806	£30.75

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SALC	Elections briefing	000807	£7.50
Mrs V Bright	Office Allowance	000808	£208.00

19/03/8.3

Village Hall Accounts

The Lloyds Treasurer account balance was confirmed as £1932.98 as of 19th February 2019 and the Lloyds Business Instant Access account balance was confirmed as £0.38 as of 19th December 2018.

Resolved 19/03/8.03.

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

Village Hall Cheques for signing and approval

Resolved 19/03/8.04

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

Floheat	Boiler service	000817	£110.40
CAS	Insurance	000818	£474.87

19/03/8.4

Village Hall Insurance Renewal

Resolved 19/03/8.05

It was agreed to accept the renewal premium and Policy schedule for 2019 for £474.87.

19/03/8.5

PUMP Donation Update

The PCC have agreed to submit the PC page each edition, at no cost, dependent on space.

19/03/8.6

Approve Clerks Pay Rise in line with NJC Pay Scales Increase

Resolved 19/03/8.06

It was agreed to increase the Clerks salary to £12.39 per hour (SCP 25), with effect from 1st April 2019, in line with the NALC 2019-20 Pay Scales increase.

Clerks pay rise approved.

19/03/8.7

Elections May 2019

The Clerk confirmed the following dates;

Publish Notice of Election Friday 22 March 2019

Nomination period starts Monday 25 March 2019

Nomination period ends 4pm on Wednesday 3 April 2019

Withdrawal of Candidate 4pm on Wednesday 3 April 2019

Appointment of Election Agents 4pm on Wednesday 3 April 2019

Publish Statement of Persons Nominated and Notice of Election Agents 4pm on Thursday 4 April 2019

Publish Notice of Poll Wednesday 24 April 2019

Deadline for notification of appointment of polling and counting agents Thursday 25 April

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2019

Day of Poll 7.00am to 10.00pm Thursday 2 May 2019

The Clerk provided Councillors with Nomination Packs and Hints & Tips on how to complete, along with Example completed forms for reference. The Clerk holds a copy of the Electoral Roll, to check that proposers and seconders of candidates are registered on the Electoral Register.

If any residents are interested in standing for candidacy, then application packs are available from the Clerk.

19/03/9
19/03/9.1

Highways Issues:

Golf Links Road & Flooding Issues Update

Cllr. Harvey attended a site visit at Golf Links Road with Fran Clarke, Highways on 1st March. The pothole repairs should go ahead within the next 10 days. The concrete pad is to be addressed by Highways with the Landowner.

BH/
Clerk

19/03/10

Correspondence:

Letter Ref: Trees at Village Hall

Cllr. N. Foster & Cllr. S. Foster confirmed some trees had already been pollarded and removed, with work planned to remove further trees, weather permitting.

NF/SF

19/03/11
19/03/11.1

Village Hall:

Funding Update

The Clerk confirmed that a Grant of £666.88 had been received from Cllr. Harvey's FHDC Locality Budget, towards the kitchen refurbishment. There may be the possibility of further funding available in the new financial year. The Clerk is to look at funding for the windows and doors in the new financial year.

Clerk

19/03/12
19/03/12.1

Parish Matters:

'Hythe' River Access Update

The Clerk confirmed that she and Cllr. Foster, Cllr. Lucas had met with Glenn Smithson from the RLCP and a proposal and design had been discussed. The design includes a designated dog run with access, and improvements to the bank to improve erosion. The Clerk is to put the consultation in the Pump and on the website. The designs can be seen by contacting the Clerk. RLCP have confirmed that all funding and permits have been approved. There are plans to later improve the seating/picnic area and woods.

Clerk

19/03/12.2

Update on Defibrillator Awareness Session

The session is to be held in the hall on Saturday 30th March 2019 at 11am.

NF

19/03/12.3

Village Sign Funding & Public Consultation Update

The Clerk confirmed that a £1,000.00 grant from the County Councillor locality budget had

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been received, along with a £500 grant from the District Councillor locality budget, our thanks to Cllr. Busuttill and Cllr. Harvey. It was suggested that the Clerk approach the Cricket Club, Golf Club, Worlie Hall and the Walnut Tree to see if they would be prepared to offer a donation.

Clerk

Resolved 19/03/12.01

It was agreed to accept the quote from Harry Stebbing for the Oak sign at a cost of £2,200.00.

19/03/12.4 Update on 'Hythe' Track & the 'Old Railway Cutting' (Rear Lark Close) Land Registry

The Clerk is still working on the Land Registry applications and is awaiting information from the Solicitor.

Clerk

19/03/12.5 Discuss the Bus Stop on Freckenham Road (Update BH)

No Update. Defer to the May Agenda.

BH

19/03/12.6 Litter Picking

There have been concerns raised by residents regarding excessive litter being dropped along the 'Elms Road and Newmarket Road'. It was agreed to hold a village litter pick, alongside the British 'Spring Clean Up' (22/03/19 – 23/04/19), the litter pick is to be held on Sunday 14th March at 11am, residents who wish to attend and help can meet in the car park at the hall. The Clerk is to advertise the event and arrange equipment from West Suffolk.

Clerk

19/03/13 Items for Next Agenda:

- **Golf Links Road Flooding Update**
- **VAS Data Update / Traffic calming Update**
- **Footpath/Parish Bridge Update/Quote**
- **'Hythe' River Access Update**
- **'Hythe' Track & Old railway Cutting Land Registry Update**
- **Bus Shelter - The Street/Freckenham Rd Update**
- **Asset Repairs Update**
- **Village Sign Funding Update**
- **Village Hall Funding Update**

The Next Meeting – Annual Parish Meeting to be held on Thursday 16th May 2019 at 7pm, in the Village Hall, followed by the Annual Parish Council Meeting.

Meeting Closed 8:55pm.

Signed: *Nick Foster*

Date: 16th May 2019