

# WORLINGTON PARISH COUNCIL

The next meeting of the Parish Council will be held on Thursday 16<sup>th</sup> July 2020,  
commencing at 7.30pm

## AGENDA

**PUBLIC FORUM:** DUE TO THE CURRENT COVID-19 GOVERNMENT RESTRICTIONS THE MEETING WILL NOT TAKE PLACE IN PUBLIC BUT WILL BE HELD REMOTELY. MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN THE MEETING VIA ZOOM.

**TO ACCESS GO TO <https://zoom.us/join>, ENTER THE MEETING ID NUMBER: 397 616 3601 & THE PASSWORD 4POKuN**

MEMBERS OF THE PUBLIC WILL ONLY BE ABLE TO MAKE COMMENTS OR ASK QUESTIONS DURING THE PUBLIC FORUM AND WILL BE ASKED TO MUTE THEIR MICROPHONES DURING THE MEETING, TO PREVENT BACKGROUND NOISE INTERFERENCE.

1. **Apologies for Absence**
2. **Declarations of Members' Interest**  
Receive disclosures of pecuniary and prejudicial interests on matters to be considered at the meeting.
3.
  - i) To approve the Minutes of the Parish Council Meeting held on 2<sup>nd</sup> January 2020
  - ii) To approve the Minutes of the Extraordinary Neighbourhood Planning Meeting 6<sup>th</sup> February 2020
4. **EXTERNAL FORUM**
  - i) County Councillor Report
  - ii) District Councillor Report
5. **APPOINTMENT OF COUNCILLOR RESPONSIBILITIES & REPRESENTATIVES ON OUTSIDE BODIES**
6. **APPOINTING OF RESPONSIBLE FINANCE OFFICER**
7.
  - i) ADOPTION OF ANNUAL GOVERNANCE STATEMENT (AGAR Sect.1) 2019/20
  - ii) ADOPTION OF INTERNAL AUDIT REPORT 2019/20
8.
  - i) TO RECEIVE & APPROVE THE END OF YEAR ACCOUNTS FOR 2019/20
  - ii) ADOPTION OF THE ANNUAL ACCOUNTING STATEMENT (AGAR Sect.2) 2019/20
  - iii) COMPLETION AND SIGNATURE OF THE CERTIFICATE OF EXEMPTION (AGAR) 2019/20
9. **TO REVIEW AND ADOPT THE BUDGET FOR 2020/21**
10. **TO REVIEW AND ADOPT THE ASSET REGISTER 2020/21**
11. **TO REVIEW AND ADOPT STANDING ORDERS AMENDED July 2020**
12. **TO REVIEW AND ADOPT FINANCIAL REGULATIONS AMENDED July 2020**
13. **TO REVIEW AND ADOPTION OF FINANCIAL RISK ASSESSMENT 2020/21**
14. **REVIEW EFFECTIVENESS OF INTERNAL AUDIT PROCEDURE 2020/21**
15. **TO CONSIDER ANY ANNUAL DONATIONS 2020/21**
16. **Planning Matters (Formal Resolution of Comments Submitted):**
  - i. **DC/20/0775/FUL** – No Objections Submitted 3<sup>rd</sup> July 2020
  - ii. **DC/20/0359/VAR** – No Objections submitted 2<sup>nd</sup> April 2020
  - iii. **DC/19/1927/FUL** – Objections & comments submitted 30<sup>th</sup> March 2020  
**(For Information):**
  - iv. **West Mildenhall Development – SCC**

**17. Correspondence**

To consider any items of correspondence which require a response from the Parish Council.

**18. Finance & Policies**

- i. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts April-June 2020
- ii. Cheques for signing and approval and to authorise payment of outstanding invoices
- iii. Approval of cheques signed & payment of outstanding invoices between meetings

**19. Items for the next Meeting to be held Monday 3<sup>rd</sup> September 2020 at 7:30pm.**

\*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

**COUNCILLORS SUMMONS TO ATTEND MEETING - PRESS & PUBLIC INVITATION TO ATTEND**

Mrs. Vicky Bright, Parish Clerk / Proper Officer

11/07/2020

**Worlington Village Hall Charity Meeting  
Charity No:208949**

**Meeting to commence after the Parish Council Meeting on Thursday 16<sup>th</sup> July 2020**

- 1. Apologies for Absence**
- 2. End of Year Accounts & Reconciliation 2019/20**
- 3. Village Hall Accounts/Reconciliation April-June 2020**
- 4. Cheques for signing/approval for outstanding invoices**
- 5. Approval of cheques signed between meetings**
- 6. Village Hall – Insurance Renewal (to formally resolve acceptance of premium for 2020/21)**
- 7. Opening the Hall and COVID-19 Risk Assessments and Safety Procedures**

**TREASURERS SUMMONS TO ATTEND MEETING - PRESS & PUBLIC INVITATION TO ATTEND**

Mrs. Vicky Bright, Parish Clerk / Charity Secretary

11/07/2020