

Worlington Parish Council

Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Thursday 7th September 2017

Councillors present: Cllr. N Foster (NF) Chair, Cllr. K. Lucas (KL), Cllr. B. Harvey (BH), Cllr. A. Marshall & Cllr. P. Merrick

Present: Clerk – Vicky Bright. Cllr. B. Harvey – FHDC.

Lewis Robinson of Newington, Sean Marten of Barratt Homes and Jonathan Lieberman of Boyer Planning.

Item	Meeting opened at 07.30pm	Action
	<p>Public Forum – LGA 1972, Section 100(1): 5 Members of the public were in attendance. The Clerk was asked to chase up INL regarding the cutting of the Ivy at the Village Hall on the road side.</p>	Clerk
17/09/1	<p>Chairman's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)): Apologies: Cllr. S. Foster. Absent: None</p>	
17/09/2	<p>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III: Cllr. K. Lucas declared an interest in Item 17/09/12.2. Cllr. N. Foster declared interest in Items 17/09/6.1 & 17/09/8.3. Cllr. B. Harvey declared an interest in Items 17/09/5.1 & 17/09/11.3.</p>	
17/09/3	<p>To approve the Minutes of the Parish Council meeting held on 6th July 2017 - LGA 1972, Schedule 12, para 41(2): Resolved 17/09/3.01 The minutes of the Parish Council meeting held on 6th July 2017 were adopted as a true statement and signed by the Chairman (NF).</p>	
17/09/4	<p>Councillor Vacancy Update: The Clerk advised that no applications had been received. Advertising for the vacancy will continue.</p>	Clerk/ NF
17/09/5 17/09/5.1	<p>External Forum: Barratt Homes Sean Marten of Barratt Homes presented a plan on the proposed 125 units at Red Lodge, 30% of which will be Affordable Housing. Outline Planning has been approved and they hope to put in for Full planning in mid-September. They are currently undergoing community engagement and hope to feedback on the public consultation into the master plan, the plan may evolve with the consultation. The Land was explained to be originally commercial (Employment land), but no demand had been identified so the principal of residential was established. This was determined along with access at the outline planning stage. The pre-application meeting was well received. Confirmation was given that a Section 106. Was in place covering educational, bus stop & Highway, along with Library and Healthcare provision. It was confirmed that acoustic sound proofing from the A11 is a condition of the planning, and a 2.5m fence along with landscaping is part of the plan on the northern boundary. The lagoon was explained as necessary for overflow and control of surface water, it will be semi-wet (dry in summer, wet in winter) & fenced off. The access to the site was discussed and it was agreed that improvements are needed, the</p>	

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issue of the site access being a junction instead of a roundabout was raised as a concern. There will be a cycleway / footway with no vehicular access. There will be open space provided and play equipment which will have safety fencing. If the application is approved it would be expected that works would start Jan/Feb 2018, with a 3-year build (50 units per year). There will be a mixture of parking, 1 space for 1-2 beds, 2 spaces for 2-3 beds and parking courts for the apartments. Parking will be in line with SCC standards. To date there have been no archaeological finds on the site.

17/09/5.2

County Councillor

Cllr. Louis Busuttil sent his apologies.

17/09/5.3

District Councillor

Cllr. Brian Harvey reported the following to the meeting;

- The possible One Council merger between FHDC & SEBC consultation results are expected next week. The Council has reached no decision yet.

17/09/5.4

Police Report

The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website <https://www.suffolk.police.uk/your-area>

17/09/6

Reports:

17/09/6.1

Update from the Friends of the Village Hall

Nick Foster read a report for the Friends of the Village Hall;

After a very slow July both Yoga groups and Pilates have returned to the hall. No parties are booked at the moment. The 'Worlie Café' returns in October, complete with new tablecloths kindly funded by Cllr. Harvey. The Duck Races was a success, again this year and enjoyed by all that attended.

17/09.6.2

Play Area and Maintenance of Parish Footpaths

Cllr. N. Foster reported that the annual report had identified some repairs needed;

- The fence posts and timber edging/gravel boards were identified as rotting – Cllr. Foster met with the Inspector on site who has advised monitoring at this time.
- The picnic bench needs re-fixing to its base – Cllr. Foster is to action this.
- Loose fixings on the timber edging/gravel boards – Cllr. Foster is to action this.
- Replace missing or damaged bolt cap covers on the climbing frame and Springer – Cllr.

NF
NF
NF

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Foster has ordered the caps and will replace them.

- The Springer and Pony Springers need cleaning - Cllr. Foster is to action this.
- Remove rough splintered edge on plywood panels on the climbing wall – Cllr. S. Foster has looked and will action this.
- The issue of the bark surfacing needing topping up and some of the concrete foundations of the climbing frame being exposed as a result of low surfacing raised – The Clerk is to look into options for alternative surfacing and costs in comparison to quotes for more bark.

NF
SF

Clerk

The repairs to the footbridge have been completed, thanks to Cllr. S. Foster.

The Clerk advised that she had chased Highways again and CC'd Cllr. Busuttill regarding the footpath to Mildenhall works and the outstanding works to the BT Trench. She is to chase Cllr. Busuttill upon his return from holiday.

Clerk

17/09/6.3

SID (VAS) Scheme Update

Cllr. Harvey reported that the unit and equipment had been delivered and he had charged the batteries. It was agreed that Cllr. Harvey and Cllr. Foster would agree a day next week to install the brackets and get the unit working. Cllr. Harvey is to download and process the data. Cllr. Harvey & Cllr. Foster are to be responsible for charging the batteries and the unit will be moved on a fortnightly basis between sites on a rota basis shared by all Councillors. Speed watch is to continue alongside.

BH/NF

Cllr. Harvey reported that data taken from the Barton Mills PC SID unit on Worlington Road had shown the following; there were almost 50,000 vehicle movements. 67% of these vehicles were doing more than 30mph and 14% more than 40 mph. In that period, 61 vehicles were travelling at above 60 mph and the maximum speed was a vehicle travelling at 83 mph between 9.30 and 9.45am. As a result, Sgt. Shipton (SNT) has been asked to task the Road Tasking Force to carry out speed checks and so far 5 drivers have been stopped and prosecuted.

17/09/6.4

External Meetings that Councillors may wish to report upon

None.

17/09/6.5

Clerks Report

The Clerk reported that the street lamp on the junction of Walnut Grove and Church Lane had been hit and knocked down by a vehicle. The Clerk met with UK Power Engineers on site and they isolated the electric supply and removed the light. The Clerk has taken photos of the damaged light and obtained a quote for replacement with LED from K&M Lighting. The Clerk has reported the incident to the Police and they are investigating.

The Clerk advised that the Council can either claim from their own insurance and the insurance will then recover costs from the driver, or we can try and recover the costs directly from the driver's insurance.

Resolved 17/09/6.01

It was agreed to instruct the Parish Council Insurance company, Hiscox to proceed with the claim and recover their costs from the driver at a later date.

Clerk

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The Clerk advised that the Chairman was booked onto a Chairmanship & Leadership Course with SALC on 12th & 19th September.

The Clerk advised that she will be adding the Council's Asset Risk Assessment procedure to the next agenda as this needs to be sorted.

17/09/7

Planning Applications:

None.

17/09/8

Finance & Policies:

17/09/8.1

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts from July 7th 2017 to September 6th 2017 were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £10,689.92 as of 25th August 2017 and the Lloyds Business Instant Access account balance was confirmed as £1,368.72 as of 25th August 2017.

Resolved 17/09/8.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

17/09/8.2

Parish Council Account Cheques for signing and approval

Resolved 17/09.8.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. P. Merrick

Came & Company	Insurance	000760	£538.96
FHDC	Play area inspections	000761	£422.50
INL	Grass cutting Aug/Sept	000762	£540.00
Mr C Hall	Install Defibrillator	000763	£99.20
Mrs V Bright	Mileage & expenses	000764	£8.26
Mr S Foster	Bridge Repairs materials	000765	£7.66

17/09/8.3

Village Hall Accounts

The Lloyds Treasurer account balance was confirmed as £7,515.99 as of 18th August 2017 and the Lloyds Business Instant Access account balance was confirmed as £2,249.74 as of 18th August 2017.

Resolved 17/09/8.03.

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

17/09/8.4

Renewal of Annual Parish Council Insurance

Resolved 17/09/8.04

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	It was agreed to formally accept the Annual Insurance renewal from Hiscox Insurance, through Came & Company for the cost of £538.96, until September 2018	Clerk
17/09/9	<p>Highways Issues:</p> <p>Cllr. Harvey reported that Matt Griss was addressing the issue of trees obscuring visibility and signage at the Junction of Newmarket Road and Golf Links Road. The Section 106 for Phase 6 at Red Lodge has been released for the agreed traffic calming plan.</p> <p>The Clerk advised that she had sent a letter to the owner of the Hedge on the corner of Walnut Tree pub, and it was confirmed this had now been cut back.</p> <p>The Chalk Hill junction is being addressed at a meeting with Highways and Highways England on 26th September.</p> <p>The Clerk presented types and costs for speed humps for the Freckenham Road (end of the village), it was suggested the Clerk submit a request for these through Highways.</p> <p>The Clerk was asked to report the parking at the Walnut Tree pub to the Police again, as it was blocking the footway and the junction.</p>	Clerk Clerk Clerk
17/09/10	<p>Correspondence:</p> <p>The next Parish Forum is to be held on Wednesday 13th September 2017 at 6:30pm in the Rose & Crown, Beck Row.</p>	
17/09/11	<p>Village Hall:</p> <p>Insulation & Lighting Schemes Update</p> <p>Cllr. Foster confirmed the lighting contractors will start work tomorrow (08/09/17) afternoon and the Cavity Wall and Ceiling Insulation works will be starting on Wednesday 13th September, next week.</p>	
17/09/11.1		
17/09/11.2	<p>Update on Roof & Porch Entrance Doors Works</p> <p>The doors have been installed. The roof was considered to be adequate at this time by the surveyor, so it is to be deferred for now.</p>	
17/09/11.3	<p>'Tour of Britain' Event Update</p> <p>The event is scheduled for tomorrow, Friday 8th September and will start at 10am. Cakes, Tea & Coffee will be available from the hall. Thanks to Cllr. Harvey for his grant from his Locality Fund.</p>	
17/09/12	<p>Parish Matters:</p> <p>Defibrillator</p> <p>The Clerk reported that the Defibrillator has been installed on the wall of the Village Hall, thanks to Chris Hall. The Defibrillator is not yet in use, as the Clerk is working with CHT to fill</p>	Clerk/
17/09/12.1		

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out the necessary forms to get it registered with the Ambulance Service and to arrange a Community Information Session soon.

CHT

17/09/12.2

Worlington Cricket Club Lease Agreement

The Clerk advised that Bendall & Sons had sent a letter to the Cricket Club's Solicitor presenting options on how to proceed. The Clerk has forwarded this letter to Paul Marston and is currently waiting for a response from either the Cricket Club or their Solicitor.

17/09/12.3

'Hythe' – Possible River Access

Cllr. Foster advised he had been approached by residents who use the river, as to whether better access could be provided, such as steps, ramp or decrease the gradient. It was discussed that the river is well used and the entrance point is very steep and muddy, thus unsafe. It was suggested the Clerk contact the River Authority and ask them to carry out a site inspection and advise any possible options to address the issue.

Clerk

17/09/12.4

Consider Purchase and New Site of a New Dog Waste Bin

Cllr. Foster reported that there was currently no dog waste bin anywhere near the Golf Links Road / All Saints area and that residents had complained to him about the problem of dog fouling in the areas. It was suggested that the Clerk contact FHDC Waste Department and enquire as to how to proceed with getting a new bin installed.

Clerk

Items for next Agenda – Next Meeting to be held on Thursday 2nd November 2017 at 7:30pm. In the Village Hall

- Defibrillator Update
- Cricket Club Lease Agreement Update
- Traffic Calming Update / Speed Hump Application Update (Freckenham Rd)
- SID Scheme Update
- Footpaths Update / River Access Options & Update
- Dog Waste Bin Update & Costs
- Street Light walnut Grove / Church Lane Update
- Play Area Repairs Update & Options/Costs for Surfacing

Meeting Closed at 9:24pm

Signed: *Nick Foster*
Chairman, Worlington Parish Council

Date: 2nd November 2017

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