

Worlington Parish Council

Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Thursday 6th September 2018

Councillors present: Cllr. N Foster (NF) Chair, Cllr. S. Foster (SF), Cllr. A. Marshall (AM), Cllr. P. Merrick (PM), Cllr. Brian Harvey (BH) & Cllr. K. Lucas (KL).

Present: Clerk – Vicky Bright. Cllr. Brian Harvey – FHDC.

Item	Meeting opened at 07.30pm	Action
	<p>Public Forum – LGA 1972, Section 100(1): 2 Members of the public was in attendance.</p> <p>The Clerk was asked to chase INL to cut back the Bell Lane hedge.</p> <p>A member of the public raised concerns over the ongoing issue of the concrete pad on Golf Links Road and the agricultural material, which causes surface erosion, potholes and flooding. The Clerk advised that previous inspection had suggested that the site only had a 44% in the drainage matrix prioritisation, and therefore Highways were not planning on taking any action. The Clerk advised that she had written to Mark Stevens, Asst. Director Operational Highways and our County Councillor and Cllr. Mary Evans (Cabinet Member for Highways & Transport), to request that Highways and Environmental Health carry out another inspection, taking into consideration that the concrete pad is a contributing factor and that ‘bundling’, should be in place to rectify the issue. The Clerk is also to write to the landowner and ask if action can be taken by them to rectify the issue of the concrete pad and the agricultural material and how it is stored.</p> <p>The Clerk was asked to report that the signs for the footpath from Bell House towards the Church, Bell lane were missing or damaged.</p> <p>The Clerk was also asked to write to the owners of Church Cottage, to ask them to cut the hedge back further in line with their boundary.</p>	<p></p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
18/09/1	<p><u>Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: None. Absent: None</p>	
18/09/2	<p><u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> None.</p>	
18/09/3	<p><u>To approve the Minutes of the Parish Council meeting held on 5th July 2018 - LGA 1972, Schedule 12, para 41(2):</u> Resolved 18/09/3.01 The minutes of the Parish Council meeting held on 5th July 2018 were adopted as a true statement of the meeting, and were duly signed by the Chairman (NF).</p>	
18/09/4	<p><u>Councillor Vacancy Update:</u> The Clerk advised that she had received one application from Mrs. Jan McLean (Smith), of 33 The Street, Worlington. It was agreed to invite Mrs McLean to the next meeting and to co-opt at the next meeting.</p>	

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18/09/5
18/09/5.1

External Forum:

County Councillor

Cllr. Louis Busuttil was not in attendance.

18/09/5.2

District Councillor

Cllr. Brian Harvey reported the following;

- The West Suffolk Civic Leadership consultation has now closed, there was a good response received, and the local senior school students were consulted. The results will be announced next week.
- The new Mildenhall Hub excavation is ongoing, and certain significant finds have been made, these will go to the Museum. FHDC is only funding their part of the project, which is costing overall £40 million.
- Lakenheath has had four large developments approved by the DCC, for 375, 85, 140 & 85 homes, this has been opposed by the Parish Council and has raised concerns over traffic calming and sound pollution etc.
- The Mildenhall Cycle event was a very good event and a lovely day. Cllr. Ken Lucas donated a cheque for the prize awards, from his late brothers' estate. Cllr. Harvey attended and presented the awards.
- The new Brandon Day Centre opens this Saturday 8th September.

18/09/5.3

Police Report

The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website <https://www.suffolk.police.uk/your-area>.

Residents are encouraged to report any suspicious activity or unusual vehicle movement to 102.

18/09/6
18/09/6.1

Reports:

Update from the Friends of the Village Hall

Nick Foster read a report for the Friends of the Village Hall;

Regular bookings are making up all the income at the moment. There are a couple of village events booked in. The Duck Race was a success again, everyone commented on how much they enjoy it, there were a few more families this year and just under £60 was raised.

The Worlie café returns on 5th October, with a free home delivery service now being offered for those people in the village who may not be able to get out to the hall, but would appreciate a hot dinner, more information is to follow in the October Pump.

18/09/6.2

Play Area and Maintenance

i) No issues to report. Cllr. N. Foster has carried out some weeding in the play area.

ii) **Parish Footpaths & Public Footways.**

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	<p>The footpath to Mildenhall has now been confirmed to be cut back (Skirting) on 12th September.</p>	
18/09/6.3	<p>SID (VAS) Scheme Update The latest data will be in the next edition if the Pump;</p> <p>We will monitor what impact the new traffic calming from Red Lodge has on speeds into the village. The Clerk was asked to submit a FOI request to Inspector Mark Shipton, requesting information on the recent speed checks carried out in Worlington, especially the Freckenham end of the village.</p>	NF/BH Clerk
18/09/6.4	<p>External Meetings that Councillors may wish to report upon None.</p>	
18/09/6.5	<p>Clerks Report The Clerk confirmed she had reported the faded U-Turn sign at the A11 Fiveways junction from Tuddenham to Barton Mills and Highways have confirmed this is scheduled to be replaced when the A11 Fiveways improvements are carried out in November. The Clerk also confirmed she had reported the bin lorries using the fast lane of the A11 when coming from Worlington to Barton Mills.</p>	
18/09/7 18/09/7.1	<p><u>Planning Applications:</u> DC/18/1547/TPO – TPO 101 (1970) Tree Preservation Order - 1no Lime (T1 on plan and T21 on order) reduce height by 30% - Saffron House, Newmarket Road, Worlington IP28 8RZ</p> <p><u>Resolved 18/09/7.01</u> No objections to application DC/18/1547/TPO.</p>	
18/09/7.2	<p>DC/18/1398/FUL – 1 no. dwelling (following demolition of existing building) - Building behind 21 Mildenhall Road, Worlington</p> <p><u>Resolved 18/09/7.02</u> Object to application DC/18/1398/FUL, on the grounds that the application is inappropriate overdevelopment of the site, and is an unacceptable replacement for the existing buildings, not in keeping with the appearance of neighbouring properties and the street scene. It will also have impact and encroach on visual amenity. These concerns are in contravention of DM2 & DM5 Joint Development Management Policy. There is also concern that the access from the site and development, onto the Highway is unsuitable and would be unsafe.</p> <p>The Parish Council request that our District Councillor take this to Development Control Committee.</p>	
18/09/7.3	<p>DC/18/1401/FUL - Rebuild male changing rooms and staff room extension (following demolition of existing changing rooms) (ii) new metal shed for trolley parking (following relocation of existing shed) and (iii) refurbish greenkeepers office and reduce in size - Royal Worlington and Newmarket Golf Club, Golf Links Road, Worlington IP28 8SD</p>	

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Resolved 18/09/7.03

No objections to application DC/18/1401/FUL.

18/09/8

Finance & Policies:

18/09/8.1

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £10,740.85 as of 24th August 2018 and the Lloyds Business Instant Access account balance was confirmed as £1,369.40 as of 24th August 2018.

Resolved 18/09/8.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled & signed as such by the Chairman (NF).

18/09/8.2

Parish Council Account Cheques for signing and approval

Resolved 18/09/8.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

INL	Grass cutting	000794	£540.00
Mrs V Bright	Mileage & expenses	000795	£16.13
Mr S Foster	Asset repair materials	000796	£29.59

18/09/8.3

Village Hall Accounts

The Lloyds Treasurer account balance was confirmed as £13.11 as of 19th August 2018 and the Lloyds Business Instant Access account balance was confirmed as £0.38 as of 19th August 2018.

Resolved 18/09/8.03.

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

18/09/8.4

General Data Protection Regulation Adoption of Policies

The Clerk presented the newly drafted Email Privacy Policy, Expenses & Allowance Policy, the Data Incident Response Policy and the Data Retention & Disposal Policy for approval.

Resolved 18/09/8.04.

It was agreed to adopt the Email Privacy Policy, and this was duly signed by the Chairman (NF)

Resolved 18/09/8.05

It was agreed to adopt the Expenses & Allowance Policy, and this was duly signed by the Chairman (NF).

Resolved 18/09/8.06

It was agreed to adopt the Data Incident Response Policy, and this was duly signed by the Chairman (NF).

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Resolved 18/09/8.07

It was agreed to adopt the Data Retention & Disposal Policy, and this was duly signed by the Chairman (NF).

18/09/9
18/09/9.1

Highways Issues:

Traffic Calming Update

The 30mph speed limit signs have been moved out farther from Barton Mills to Worlington. The traffic calming and improvements between Red Lodge and Worlington have been completed. The whole scheme which includes from the old A11, Red Lodge Roundabout and to Warren Street, Red Lodge to Worlington cost £45,615, the Police can now enforce the 40mph speed reduction coming in to the village.

18/09/9.2

Golf Links Road & Flooding Issues Update

The Clerk advised that Mark Stevens, Asst. Director Operational Highways had confirmed that the Walnut Grove/Church Lane and Freckenham Rd/Isleham Rd sites were prioritised for the 2019/2020 drainage schedule of works. This will be confirmed in February 2019 and a start date for the works should follow after that.

The Clerk has written back to Mark Stevens, requesting that the Golf Links Road be re-inspected by Highways and Environment Agency, to take into consideration action that is needed on the concrete pad.

The Clerk was asked to report the pothole at the entrance on the LH side to the Paddocks.

18/09/10

Correspondence:

Suffolk Local Policing Changes – The changes involve moving 97 police constables and 7 sergeants into its SNT's and to reduce the number of PCSO's from 81 to 48 Full-time.

<http://www.suffolk-pcc.gov.uk/slider/plans-for-the-future-of-community-policing-announced>

Clerk

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18/09/11 18/09/11.1	<p><u>Village Hall:</u></p> <p>Update on Funding</p> <p>The Clerk advised that a grant of £3,499.20 and another for £2,000.00 from the Suffolk Rural Fund towards the new Boiler and also to be used towards improvements to the hall had now been received.</p> <p>The Clerk is researching other grants and funds available.</p>	Clerk
18/09/11.2	<p>Windows Replacement Update</p> <p>The kitchen windows, door and toilet windows are to be installed on 9th October.</p> <p>Cllr. N. Foster presented two quotes for the windows, £500 Excl. Vat per window for like for like, or £310 Excl. Vat per window, for a plastic cheaper version, which only opens on the top half by 4". Cllr. Foster is getting quotes for new fire doors, but it has been verbally quoted at approximately £3,500.</p> <p>It was agreed to seal up and board up the damaged sash window in the hall for now, and the Clerk is to look at funding and grants available towards the project to replace the 10 sash windows and the fire doors in the hall.</p>	NF
18/09/12 18/09/12.1	<p><u>Parish Matters:</u></p> <p>Street Lighting Update</p> <p>The Clerk advised the light at Walnut Grove had now been installed and connected and was working. The Paddocks light was now confirmed as working and the Clerk had this week reported the street light out between 3 & 5 The Street.</p>	
18/09/12.2	<p>'Hythe' River Access & Track Ownership Update</p> <p>The Clerk advised that she is still waiting for a meeting with River Lark Catchment Partnership (RLCP) to be arranged for a weekend morning, Cllr. Lucas & Cllr. N. Foster is to attend. Hopefully this meeting will agree the RLCP support for the project and a decision can be made on options and costs.</p> <p>The Clerk advised that the 'Hythe' track is not registered with land Registry, she has submitted a request to Land Registry to apply for First Registration, for the PC to take ownership, based on the historic maintenance of the track by the PC, and is awaiting their response and guidance.</p>	KL/NF Clerk
18/09/12.3	<p>Asset Maintenance Update</p> <p>Cllr. S. Foster advised he had carried out the maintenance to the bench and the notice board and he will be re-pointing the War Memorial wall and painting the railings and village sign next week.</p>	SF
18/09/12.3	<p>Village Sign Quotes/Options</p> <p>The Clerk advised that the company who previously supplied quotes has been taken over by new management, so the quotes are no longer valid. The Clerk is waiting on quotes for wooden, plastic and steel options from 3 suppliers. Deferred to the November agenda.</p>	Clerk

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18/09/13

Items for Next Agenda:

- Golf Links Road Surfacing/Flooding Update
- VAS Data Update
- Footpaths Update
- 'Hythe' River Access & Track Ownership Update
- Village Hall Windows & Funding Update
- Village Sign Quotes/Options

The Next Parish Council Meeting to be held on Thursday 1st November 2018 at 7:30pm, in the Village Hall.

Meeting Closed 9:11pm.

Signed: *Nick Foster*
Chair, Worlington Parish Council

Date: 1st November 2018

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