

Worlington Parish Council

Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Thursday 6th July 2017

Councillors present: Cllr. N Foster (NF) Chair, Cllr. K. Lucas (KL), Cllr. B. Harvey (BH), Cllr. S. Foster (SF) & Cllr. A. Marshall.

Present: Clerk – Vicky Bright. Cllr. B. Harvey – FHDC & Cllr. L. Busuttil - SCC.

Item	Meeting opened at 07.30pm	Clerk
	<p>Public Forum – LGA 1972, Section 100(1): 3 Members of the public were in attendance.</p> <ul style="list-style-type: none">Residents enquired as to the status of the works to the footpath from Mildenhall to Worlington, the Clerk advised that Ian Walker was currently on leave and the start date was yet to be confirmed, she is chasing this. She advised also that the works to the BT Trench is still on the works pending schedule and a start date is yet to be confirmed. The Clerk was asked to chase INL regarding cutting the Bell Lane Hedge.A resident asked whether the Newmarket Road could have centre white lining installed, the Chairman advised that previously we had been told by Highways that the road was not wide enough for this.Residents asked whether the SID unit to be installed would record speeding data, the Clerk advised that the unit has a data collector and the data can be downloaded and used for evidence for Traffic Calming, when sent to the Police and Highways.	
17/07/1	<p>Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)): Apologies: Cllr. Peter Merrick. Absent: None</p> <p>The Clerk announced the resignation of Cllr. Adrian Hutton and advised that the Monitoring Officer at FHDC had been informed of the vacancy, which will now be advertised.</p>	
17/07/2	<p>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III: Cllr. K. Lucas declared an interest in Item 17/03/11.2.</p>	
17/07/3	<p>To approve the Minutes of the Annual Parish Council meeting held on 9th May 2017 - LGA 1972, Schedule 12, para 41(2): Resolved 17/07/3.01 The minutes of the Annual Parish Council meeting held on 9th May 2017 were adopted as a true statement and signed by the Chairman (NF).</p>	
17/07/4 17/07/4.1	<p>External Forum: County Councillor Cllr. Louis Busuttil reported to the meeting;</p> <ul style="list-style-type: none">Meetings had been attended with the Citizens Advice Bureau (CAB) regarding the introduction of Universal Credit on 18th September, there is concern over the impact it will have on Community & Economic hardship, and SCC are trying to use CAB services to help mitigate the problems that may arise.	

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- SCC are working to close the budget gap of £502 million, with £56 million savings needing to be found. Further cuts are expected over the next 4 years.

17/07/4.2

District Councillor

Cllr. Brian Harvey reported to the meeting;

- The possible One Council merger between FHDC & SEBC is currently undergoing consultation.
- The Solar Farm at Lakenheath is holding its Annual Tour on 10th July 2017, which is a walk-a-round for local Parish Councils to attend.
- On 8th September the Tour of Britain Cycle Race will start in Newmarket and go through the Village.
- Introduction of Suffolk Site Plan and Village Site Plans, developments outside the Boundary will be refused.

17/07/4.3

Police Report

The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website <https://www.suffolk.police.uk/your-area>

17/07/5

Reports:

17/07/5.1

Update from the Village Hall Committee

Nick Foster read a report for the Village Hall Committee;

It's been a very quiet couple of months, the Village Hall fundraisers are now on Summer Break. Yoga is currently on a break. The 2nd Annual Duck race will be in August (13th), information is in the Pump, flyers and posters are to follow.

17/07/5.2

Play Area and Maintenance of Parish Footpaths

Cllr. N. Foster reported that no major works are necessary. The goal post is now in place and being used regularly by villagers and visitors to the Recreation Ground. The bench base is now in place for the Queen's bench.

SF/NF

The Clerk was asked to send a letter to the landowner of the hedge on the right hand side of the Walnut Tree junction, to ask them to cut it back.

Clerk

The bridge at the Rectory/Churchyard needs repairing the wooden rail has rotted. Cllr. S. Foster agreed to repair it.

SF

Resolved 17/07/5.01

It was agreed that Cllr. Foster should proceed with the repairs as emergency works.

17/07/5.3

Village Speed Watch

Cllr. Nick Foster reported that due to personal reasons he had been unable to carry out many surveys recently. He is hoping to get back to it in the coming weeks.

The Clerk reported that the SNT were unable to do quarterly speed watch data reports, but had given an annual report showing the following stats;

6 Checks since January 2017 – 100 vehicles recorded as speeding, 65 vehicles received 1st

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	<p>offence letters, 2 2nd offences recorded with one 2nd offence letter being issued.</p> <p>The Clerk presented quotes for the VAS (SID) units from Swarco and Westcotec.</p> <p>Resolved 17/07/5.02</p> <p>It was agreed for the Clerk to purchase the unit from Swarco, along with the brackets, post installation kit and a spare battery.</p>	Clerk
17/07/5.4	<p>Worlie Café</p> <p>The Café is not open at present, it will start again in October 2017.</p>	
17/07/5.5	<p>External Meetings that Councillors may wish to report upon</p> <p>Cllr. Lucas reported that the Worlington Quarry Liaison meeting had a low attendance. The meeting involved a walk around, and explanations of plans to expand. The quarry is planned to be filled in and used for farmland, with the lake and Nature park being reinstated.</p>	
17/07/5.6	<p>Clerks Report</p> <p>The bank mandate is now completed; the Clerk has a form for Cllr. Merrick to update his personal information and return to Lloyds.</p> <p>The West Suffolk Parish Forum is to be held on 13th July at 6:30pm at the Newmarket Sports Pavilion. Cllr. Lucas offered to attend.</p> <p>The Queen's bench has now been delivered and will be installed shortly.</p>	PM SF/NF
17/07/6 17/07/6.1	<p>Planning Applications:</p> <p>DC/17/1104/HH – Householder Planning Application (i) single storey rear extension with balcony above (ii) enlarged first floor rear openings (iii) new first floor window (iv) balcony to side elevation (v) replacement front porch – resubmission of DC/16/2809/HH – Fairways, 9 The Paddocks, Worlington</p> <p>The Clerk advised that this is a re-submission with the only change being the Juliette Balcony to the side elevation being smaller than first proposed.</p> <p>Resolved 17/07/6.01</p> <p>No objections to application DC/17/1104/HH.</p>	
17/07/7 17/07/7.1	<p>Finance & Policies:</p> <p>Parish Council Bank Reconciliation from List of Payments/Receipts</p> <p>The Payments and receipts from March 2nd 2017 to July 6th 2017 were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £13,074.96 as of 30th June 2017 and the Lloyds Business Instant Access account balance was confirmed as £1,368.60 as of 30th June 2017.</p> <p>Resolved 17/07.7.01</p> <p>That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).</p>	
17/07/7.2	<p>Parish Council Account Cheques for signing and approval</p> <p>Resolved 17/07/7.02</p> <p>It was agreed to approve the payments of the following outstanding invoices and the cheques</p>	

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were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

Suffolk Preservation Society	Membership	000753	£30.00
INL	Grass cutting May/June	000754	£540.00
Broxap Ltd	Queen's bench	000755	£562.80
Mrs V Bright	Mileage & expenses	000756	£8.48
Mr S Foster	Sign posts	000767	£18.07

17/07/7.3

Village Hall Accounts

The Lloyds Treasurer account balance was confirmed as £7,658.71 as of 19th June 2017 and the Lloyds Business Instant Access account balance was confirmed as £2,249.55 as of 19th June 2017.

Resolved 17/07/7.03.

It was agreed to approve the payments of the following outstanding invoices and the cheques for the Village Hall were approved and signed by Cllr. N. Foster.

FHDC	Trade Refuse	000775	£174.20
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17/07/8

Highways Issues:

17/07/8.1

Fiveways A11 / RIS2 Meeting Update

A report from the meeting attended by Cllr. Harvey and Cllr. Marshall was given;

Short Term Measures:

Traffic Lights

It is proposed to install traffic signals on the two A11 and the Mildenhall approaches to the Fiveways roundabout. These signals will operate 24/7 because experience has shown that this is the safest option. This should cause negligible delay off peak as the signals will be vehicle operated. The work will be carried out in 2018. Modelling has shown that this will greatly reduce queueing, especially from Mildenhall, until 2025 and that the measure is cost effective. By 2025, queueing is predicted to have returned to current levels so this is not a long term solution.

Speed Limits

The presence of traffic lights will slow down vehicles approaching the roundabout. It is also proposed to impose 50mph speed limits on all approaches to the roundabout and on the roundabout itself. There will also be a 40 mph speed limit on the A11 leaving the roundabout towards Newmarket to provide some increased safety at the Tuddenham Road junction. At present it has not been decided exactly where this speed limit will end. This 40 mph speed limit will be enforced by a permanent camera. A hard standing will be created adjacent to the north bound carriageway near to the Bull to make a safe location for regular parking of a speed van to discourage speeding on the northbound carriageway of the A11.

Signage and Lane Markings

There will be some changes to lanes and lane markings as a result of the signalisation on the

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roundabout. The option of having two lanes turning right from Mildenhall has been considered and rejected. All signage in the region of the roundabout will be rationalised and reduced and there will be effective signage for the services.

Junction Improvements

It was agreed at the consultation meeting held on 26th June, that the length of the right turn lane into Barton Mills will be investigated again. The Highways England representatives considered that the Chalk hill / Cherry Hill junctions were outside their brief but, following the meeting, they will also be looking at possible safety improvements in this location.

Longer Term Solutions:

Modelling confirms that these short term measures are not permanent solutions to the problems on the A11 at Fiveways. A long term improvement scheme will be put forward this autumn for inclusion in the RIS2 programme but this long term solution could be prejudiced if too much money is spent on short term improvements now.

If a scheme is accepted as part of the RIS2 programme, all options will then be investigated and there will be a period of public consultation. Construction work would be anticipated to be carried out in the period 2025-7.

17/07/8.2

Traffic Calming Update

Cllr. Harvey reported that the 40mph Buffer Zone on Newmarket Road (last bend before Red Lodge) is going for consultation process on 27th July 2017. The design has been completed and is awaiting approval. Other traffic calming being considered is highway gates, more signage and improvements to visibility, rumble strips, the Section 106 monies from the Red Lodge developments can be used for this, when the monies are released.

The Clerk is to look into options for speed humps.

Clerk

17/07/9

Correspondence:

The Solar Farm at Lakenheath is holding its Annual Tour on 10th July 2017, which is a walk-a-round for local Parish Councils to attend. There is a meeting in the evening at 6pm at Worlington Village Hall.

17/07/10
17/07/10.1

Village Hall:

Insulation & Lighting Quotes & Funding Update

The Clerk presented two quotes from Aran Services Ltd and Thrift Energy Ltd for the proposed Wall & ceiling insulation. Cllr. Harvey confirmed that Aran Services are recommended by FHDC. Cllr. Marshall proposed accepting the quote from Aran Services, this was seconded by Cllr. Foster (NF), all were in favour.

Resolved 17/07/10.01

It was agreed to accept the quote from Aran Services Ltd of £2,712.00 Incl. VAT for the ceiling and wall insulation.

Clerk

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	<p>The Clerk advised that she had been unable to obtain comparison quotes for the LED lighting improvements proposed. Cllr. Foster (NF) proposed accepting the quotation from SaveMoneyCutCarbon.com and proceeding with Option 2, this was seconded by Cllr. Marshall and all were in favour.</p> <p>Resolved 17/07/10.02</p> <p>It was agreed to accept the quote for Option 2 £1,394.40 from SaveMoneyCutCarbon.com for the new LED lighting scheme and to replace the kitchen light with one that is Health & Safety compliant.</p>	Clerk
	<p>Cllr. Harvey confirmed that Andrew Osborn will provide a grant of £1,000.00 post works completion. Cllr. Harvey is also to look at Locality Funding available.</p>	BH
17/07/10.2	<p>Update on Roof & Porch Entrance Doors Works</p> <p>Works are to commence early August 2017.</p>	
17/07/11 17/07/11.1	<p>Parish Matters:</p> <p>Defibrillator</p> <p>The Clerk presented a quote for the electrical installation of the Defibrillator, the quote was accepted, the installation costs are included within the Big Lottery Grant received. The Clerk is to liaise with CHT and order the Defibrillator and arrange a Community Information Session to be held.</p>	Clerk
17/07/11.2	<p>Worlington Cricket Club Lease Agreement</p> <p>The Clerk advised that advice sought had suggested the Parish Council have the lease looked at formally by a Solicitor of their own, to establish the length of lease and the legalities to be followed. And to ensure that the Parish Council is not unwittingly disposing of the land or that use of the land by other users in unfettered.</p> <p>The Clerk advised that Bendall & Sons had quoted £250 & VAT to look at the lease and to advise how to proceed. Cllr. Harvey proposed proceeding with instructing Bendall & Sons to look at the lease and give advice before signing, Cllr. Marshall seconded this and all were in favour.</p> <p>Resolved 17/07/11.01</p> <p>It was agreed to proceed with instructing Bendall & Sons to look at the lease and give advice before signing.</p>	Clerk
17/07/11.3	<p>Street Lighting Newmarket Road Update</p> <p>The Clerk advised that after going through old records she had found an old inventory from 2008, that showed the light in question (No. 34 Golf Links Rd Junction). It is believed that when the Parish Council changed Maintenance contracts and the Inventory was updated by the then Chair and Clerk the light was left off accidentally. The Clerk is to add the light to the current inventory and advise K&M Lighting to maintain and repair it per the annual contract.</p>	Clerk
17/07/12	<p>Items for next Agenda – Next Meeting to be held on Thursday 7th September 2017 at 7:30pm. In the Village Hall</p> <ul style="list-style-type: none">• Defibrillator Update• Cricket Club Lease Agreement Update	

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- Traffic Calming Update
- SID Scheme Update
- Footpaths Update
- Village Hall Roof, Insulation, LED Lighting Scheme & Front Doors/Porch Update
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Meeting Closed at 9:03pm

Signed: *N. Foster*
Chairman, Worlington Parish Council

Date: 7th September 2017

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