

Worlington Parish Council

Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Thursday 1st November 2018

Councillors present: Cllr. N Foster (NF) Chair, Cllr. S. Foster (SF), Cllr. P. Merrick (PM), Cllr. Brian Harvey (BH) & Cllr. K. Lucas (KL).

Present: Clerk – Vicky Bright. Cllr. Brian Harvey – FHDC & Cllr. Louis Busuttil - SCC.

Item	Meeting opened at 07.30pm
	Public Forum – LGA 1972, Section 100(1): 3 Members of the public were in attendance.
18/11/1	Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)): Apologies: None. Absent: Cllr. A. Marshall.
18/11/2	Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III: None.
18/11/3	To approve the Minutes of the Parish Council meeting held on 6th September 2018 - LGA 1972, Schedule 12, para 41(2): Resolved 18/11/3.01 The minutes of the Parish Council meeting held on 6 th September 2018 were adopted as a true statement of the meeting, and were duly signed by the Chairman (NF).
18/11/4	Councillor Vacancy Update: The Clerk advised that the application from Jan McLean had been withdrawn.
18/11/5 18/11/5.1	External Forum: County Councillor Cllr. Louis Busuttil reported the following; The Budget is being agreed, rates are to increase by 4%; 1.99% rates, 1% extra Government approved, 1% Adult Social Care. The Budget has been cut by £25 million. Policy Development Review- Locality Funding for Highways and dropped kerbs to review of application management. A 14.5 million Country wide funding for potholes from Government.
18/11/5.2	District Councillor Cllr. Brian Harvey reported the following; The Local Boundary Review has gone to Parliament and will be in effect by May 2019 Elections. Worlington will be part of Manor Ward, with Barton Mills, Cavenham, Freckenham & Tuddenham, with one Councillor representation. Licensing Regulations Review completed (Taxi’s), Environmental Health etc. This will go to Shadow Council meeting.

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West Suffolk – One Council to be in force from May 2019. Will there be a Mayor or Chairman?
Will it be a District or Borough?

18/11/5.3

Police Report

The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website <https://www.suffolk.police.uk/your-area>. Residents are encouraged to report any suspicious activity or unusual vehicle movement to 102.

18/11/6

Reports:

18/11/6.1

Update from the Friends of the Village Hall

Nick Foster read a report for the Friends of the Village Hall;

Regular groups continue to bring in the sole income for the hall. A new Art group is now using the hall on a Thursday night, so the hall is now in use four evenings a week, and 2 afternoons a week. Enquiries about parties have been received, but no firm bookings. Worlie Café returned last month and was well attended. Looking forward to the December café, following last year's success, we will again be serving a 3 course Christmas Lunch, along with a Raffle.

18/11/6.2

Play Area and Maintenance

i) No issues to report. Cllr. N. Foster has carried out some weeding in the play area.

ii)

Parish Footpaths & Public Footways.

The footpath to Mildenhall 'skirting' has now been rescheduled for 2nd November 2018, due to a delay in the UK Power Networks on site.

18/11/6.3

SID (VAS) Scheme Update

The latest data will be in the next edition if the Pump.

We will monitor what impact the new traffic calming from Red Lodge has on speeds into the village. The S106 Monies from the Red Lodge development has a pot of £28,000 left, it is hoped to use this for further traffic calming at the Freckenham end of the village. The Clerk has received the data from the Police from April 2018 to September 2018, to use in support of the traffic calming applications. Cllr. Harvey is to report back following discussions with Highways.

18/11/6.4

External Meetings that Councillors may wish to report upon

Cllr. Harvey gave an informal report on the Parish & Town Forum. Items on the agenda and discussed included;
Neighbourhood Plans process, European Legislation for Councils, Planning – Control of local development & boundaries at PC level, reducing loneliness and isolation, Energy Forum (Greener Business Grant).

18/11/6.5

Clerks Report

The Clerk confirmed she had reported the missing and damaged footpath sign at Bell Lane,

BH

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and she had received confirmation that works to repair/replace has been scheduled.

18/11/7

Planning Applications:

18/11/7.1

DC/18/2000/TPO - TPO/1970/104 - Tree Preservation Order - 1no. Horse Chestnut - reduce back from property to give 1.5 metre clearance and selective thinning throughout crown by 15% - 13 The Paddocks, Worlington

Resolved 18/11/7.01

No objections to application DC/18/2000/TPO.

18/11/7.2

DC/18/2003/HH - Two storey rear extension – Zealandia, 5 Church Lane, Worlington

Resolved 18/11/7.02

Worlington Parish Council objects to application DC/18/2003/HH, with the following comments;

The original application was for a single storey extension, which would have had negligible impact on surrounding properties. This application is for a significantly larger two storey extension, which is not in keeping with the scale and proportion of the existing dwelling and character of the environment. The size of the proposed extension and roof, which is angled towards the neighbouring property, of 5 Church Lane and the large windows and Velux windows, which overlook the rear of neighbouring properties will have a negative impact on the neighbour's privacy and residential, visual amenity. We feel that this is in direct contradiction of DM24 of the Joint Development Management Policy.

18/11/7.3

DC/18/1398/FUL Amended - RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL – 1no. dwelling (following demolition of existing building) Amended plans submitted 18.9.18 changing elevations, floorplan, curtilage and block plan - Building Behind 21, Mildenhall Road, Worlington - No Objections submitted 19/10/2018

Resolved 18/11/7.03

No objections to application DC/18/1398/FUL.

18/11/8

Finance & Policies:

18/11/8.1

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £13,636.42 as of 19th October 2018 and the Lloyds Business Instant Access account balance was confirmed as £1,369.51 as of 19th October 2018.

Resolved 18/11/8.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled & signed as such by the Chairman (NF).

18/11/8.2

Parish Council Account Cheques for signing and approval

Resolved 18/11/8.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

Came & Co	Insurance	000797	£576.47
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CAS	Website fee	000798	£60.00
INL	Grass cutting	000799	£540.00
Mrs V Bright	Mileage & expenses	000800	£22.32

18/11/8.3

Village Hall Accounts

The Lloyds Treasurer account balance was confirmed as £5,320.871 as of 19th October 2018 and the Lloyds Business Instant Access account balance was confirmed as £0.38 as of 19th October 2018.

Resolved 18/11/8.03.

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

Resolved 18/11/8.04

It was agreed to approve the payments for the Village Hall of the following outstanding invoices and the cheques were approved and signed by Cllr. K. Lucas and Cllr. N. Foster.

G Whyatt – GW Windows	Kitchen & toilet windows	000815	£2,179.20
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18/11/8.4

Adoption of External Audit Report & Certificate 2017/2018 & Notice of Conclusion

The Clerk confirmed that no issues had been highlighted by the External Audit and the Notice of Conclusion had now been posted. The Clerk confirmed that a letter of thanks had been sent to David Goodman, for carrying out the Internal Audit this year.

18/11/8.5

Renewal and Adoption of Parish Council Annual Insurance Premium and Schedule

Resolved 18/11/8.05

It was approved to accept the LTA Premium for this year at £576.47.

18/11/9

Highways Issues:

18/11/9.1

Golf Links Road & Flooding Issues Update

The Clerk advised that Mark Stevens, Asst. Director Operational Highways had confirmed that the Walnut Grove/Church Lane and Freckenham Rd/Isleham Rd sites were prioritised for the 2019/2020 drainage schedule of works. This will be confirmed in February 2019 and a start date for the works should follow after that. The Clerk is to Diary to follow this up in Spring 2019.

Clerk

The Clerk is to write back to Mark Stevens, requesting that the Golf Links Road be re-inspected by Highways and Environment Agency, and a meeting be held with the Landowner and PC, to take into consideration action that is needed on the concrete pad.

Clerk

18/11/9.2

Fiveways Improvements Update

The recent Public Newsletters giving updates on the progress of the works and timescales and road closures information, sent out fortnightly, are available to view on the website.

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18/11/10	<p><u>Correspondence:</u></p> <ul style="list-style-type: none">• The Clerk presented a letter from the Cricket Club requesting the Parish Council to issue a letter stating they give permission for the double net system to be erected on the recreation ground by the Pavilion, behind the tree line, for their grant application. It was agreed that the Clerk will write a letter giving permission and referring to the lease terms.• West Suffolk Housing Strategy Consultation - to reflect priorities, actions and projects set out in the Strategic Framework 2018-2020. Furthermore, there are a number of additional duties and fundamental changes to housing legislation that are being reflected in the Housing Strategy. You will see that the Housing Strategy contains three priority areas. We are also committing to a series of actions in the strategy which will mean we can continue to increase and improve the provision of housing across West Suffolk. Consultation runs from 9th October to 20th November 2018 and the online survey can be found at the following link: www.westsuffolk.gov.uk/housingstrategy• The Boundary Review Final Recommendations have been published and are with Parliament, they will come into effect from May 2019.	Clerk
18/11/11 18/11/11.1	<p><u>Village Hall:</u> Update on Funding The Clerk is researching other grants and funds available.</p>	Clerk
18/11/11.2	<p>Windows Replacement Update The replacement windows will cost £500 Excl. VAT per window for like for like, and new Fire Doors will cost £2,270 Excl. VAT. It was agreed to seal up and board up the damaged sash window in the hall for now, and the Clerk is to look at funding and grants available towards the project to replace the 10 sash windows and the fire doors in the hall.</p>	Clerk
18/11/12 18/11/12.1	<p><u>Parish Matters:</u> To Discuss and Consider Relocation of the Glass Recycling Site Worlie Hotel requested that FHDC remove the Glass Recycling Bank from their car park. It was agreed to have the bin relocated in the Village Hall Car Park, opposite the Fire Doors. The bin will be emptied fortnightly by FHDC and the bin men will take the wheelie bin to the lorry on the main road, to avoid the lorry pulling into the narrow car park. The Clerk is to put a notice in the Pump asking residents not to use the bin between 10pm-6am.</p>	Clerk/ NF
18/11/12.2	<p>'Hythe' River Access Update & Track Ownership Update Glenn Smithson from the RLCP has visited the site with the Environment Agency and ideas regarding the bank erosion issue and also some plans to improve the river directly in front of the picnic area were discussed. They are limited by not having machine access but believe it should be possible to get a dedicated dog run/steps built into the bank and contain the erosion to that area. To make this effective they will need to erect a permanent fence to</p>	

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protect the recovering area and direct dogs to the preferred route. They also have some ideas for the river itself which will make it a bit more interesting to visitors and much more ecologically diverse. The Clerk will continue to liaise with the RLCP & EA and update the PC.

The Clerk is to get legal advice and costs on the application for the Land Registry application for the track, this was agreed to be deferred to the New Year.

Clerk

18/11/12.3 **To Consider Holding a Defibrillator Awareness Session**

It is the First Anniversary of the installation of the Defibrillator, so it was agreed to arrange a second Public Awareness Session in the New Year. Details will follow in the Pump.

Resolved 18/11/12.01

It was agreed to arrange and hold a Defibrillator Public Awareness Session through CHT at a cost of £175 & VAT.

18/11/12.4 **Village Sign Repair Quotes/Options**

It was agreed to request photos and to visit signs made by Harry Stebbing before making any final decisions. Deferred to January agenda. The Clerk is to look into funding available.

Clerk

18/11/13 **Items for Next Agenda:**

- **Golf Links Road Flooding Update**
- **VAS Data Update**
- **Footpaths Update**
- **'Hythe' River Access & Track Ownership Update**
- **Village Sign Quotes/Options**

The Next Parish Council Meeting to be held on Thursday 3rd January 2019 at 7:30pm, in the Village Hall.

Meeting Closed 9:16pm.

Signed: *Nick Foster*
Chair, Worlington Parish Council

Date: 3rd January 2019

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