

# Worlington Parish Council

## Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Thursday 1<sup>st</sup> March 2018

**Councillors present:** Cllr. N Foster (NF) Chair, Cllr. S. Foster (SF), Cllr. B. Harvey (BH), Cllr. A. Marshall (AM) & Cllr. K. Lucas (KL).

**Present:** Clerk – Vicky Bright. Cllr. B. Harvey – FHDC.

<b>Item</b>	<b>Meeting opened at 07.30pm</b>
	<b>Public Forum – LGA 1972, Section 100(1):</b> 1 Member of the public was in attendance.
<b>18/03/1</b>	<b>Chairman’s Welcome &amp; Acceptance of Apologies for Absence (LGA 1972, Section 85(1) &amp; (2)):</b> <b>Apologies:</b> Cllr. P. Merrick. <b>Absent:</b> None
<b>18/02/2</b>	<b>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</b> Cllr. K. Lucas declared an interest in Item 18/03/12.1. Cllr. B. Harvey declared an interest in Item 18/03/7.
<b>18/03/3</b>	<b>To approve the Minutes of the Parish Council meeting held on 4<sup>th</sup> January 2018 - LGA 1972, Schedule 12, para 41(2):</b> <b>Resolved 18/03/3.01</b> The minutes of the Parish Council meeting held on 4 <sup>th</sup> January 2018 were adopted as a true statement and signed by the Chairman (NF).  <b>To approve the Minutes of the Extraordinary Parish Council meeting held on 17<sup>th</sup> January 2018 - LGA 1972, Schedule 12, para 41(2):</b> <b>Resolved 18/03/3.02</b> The minutes of the Extraordinary Parish Council meeting held on 17 <sup>th</sup> January 2018 were adopted as a true statement and signed by the Chairman (NF).
<b>18/03/4</b>	<b>Councillor Vacancy Update:</b> The Clerk advised that no applications had been received. Advertising for the vacancy will continue.
<b>18/03/5</b> <b>18/03/5.1</b>	<b>External Forum:</b> <b>County Councillor</b> Cllr. Louis Busuttil sent his apologies. of more uniforms on the beat.
<b>18/03/5.2</b>	<b>District Councillor</b> Cllr. Brian Harvey reported the following to the meeting; <ul style="list-style-type: none"><li>Secretary of State has approved the OneCouncil for West Suffolk, it will now go before Parliament and it is hoped to be in force by April 2019. There is a consultation due to be made public, on the changes proposed to the District Ward Boundaries. Councillor’s will be reduced from 72 to 64. It is proposed that Worlington, Freckenham and Barton Mills will remain together, with the proposal to also include within the ward, Tuddenham, Cavenham &amp; Lackford, still represented by one Councillor.</li></ul>

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18/03/5.3

### **Police Report**

The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website <https://www.suffolk.police.uk/your-area>

18/03/6

### **Reports:**

18/03/6.1

### **Update from the Friends of the Village Hall**

Nick Foster read a report for the Friends of the Village Hall;

No parties are booked at the moment, but there is still a good steady income from the regular hirer's. The Bingo last week was a huge success, raising over £250 for the hall, and also the Worlie Café continues to turn a good profit, averaging between £120 to £140 each month. We have a family Easter themed Bingo planned for the end of March, which people will hopefully support.

Worlie Café is on tomorrow with Homemade Tomato Soup & Shepherd's Pie on the menu.

18/03/6.2

### **Play Area and Maintenance**

i)

The bark has been spread at the Play Area, giving a good covering. Thanks to Nick, Steve and Ken for their hard work.

### **Resolved 18/03/6.01**

It was agreed to renew the contract for the Play Area Inspections with West Suffolk for 2018-2019.

ii)

### **Parish Footpaths & Public Footways.**

The Clerk reported that the BT Trench works (The Street) are in the system and it is hoped that they will be carried out in March. Although weather conditions may impact upon the timescale.

The footpath to Mildenhall has now been re-reported with the problem and works being described in full, so it is hoped to receive and update on this soon.

There are rumours of a footpath from Red Lodge to Worlington. The Clerk is unaware of any formal notification or consultation at this time.

There is to be a new footpath and a pedestrian crossing on Worlington Road at the new development, Barton Mills (Old Dairy site).

iii)

### **The 'Hythe' River Access Update**

The Environment Agency have confirmed that they are prepared to work with the Parish Council on possible designs and costs. However, no funding will be available from them and this will need to be funded by the Parish. It was agreed to ask the Environment Agency to carry out a site visit to discuss the proposals with the Parish, to aid a design and costing. The Clerk is to arrange this.

The Clerk is also to ask the PROW, Claire Dickinson to clarify and confirm the land ownership of the 'Hythe' Track and access.

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- 18/03/6.3 SID (VAS) Scheme Update**  
The data for Red Lodge In / Out and from Freckenham to Worlington will be available in the May Pump.  
  
The Clerk has ordered a spare HD Key for the SID Unit, so that Cllr. Harvey and Cllr. Foster (NF) can have one each.
- 18/03/6.4 External Meetings that Councillors may wish to report upon**  
Cllr. Harvey had attended the Parish & Town Forum, where the topic for discussion was the new GDPR. It appears there is much confusion with guidance from SALC and the ICO. Clarification has been requested by Robin Millar. The Clerk is still investigating and trying to establish clear guidance.
- 18/03/6.5 Clerks Report**  
None.
- 18/03/7 Planning Applications:**
- 18/03/7.1 DC/18/0159/HH - (i) single storey front extension and conversion of garage to form habitable room and (ii) single storey rear extensions (following demolition of existing conservatory) - 3 Lark Close, Worlington IP28 8SA**  
**Resolved 18/03/7.01**  
No objections to application DC/18/0159/HH.
- 18/03/7.2 DC/18/0156/FUL - New vehicular access and stopping up of existing access - 10 Grove House, The Street Worlington Suffolk IP28 8RU**  
**Resolved 18/03/7.02**  
No objections to application DC/18/0156/FUL. We would expect full compliance with Highways detail for specifications on visibility display on access to the street.
- 18/03/7.3 DC/18/0096/HH - Single storey rear extension - 3 Chestnut Court, The Street Worlington**  
**Resolved 18/03/7.03**  
No objections to application DC/18/0096/FUL. Comments submitted on 08/02/2018.
- 18/03/8 Finance & Policies:**
- 18/03/8.1 Parish Council Bank Reconciliation from List of Payments/Receipts**  
The Payments and receipts from 5<sup>th</sup> January 2018 to 1<sup>st</sup> March 2018 were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £7,868.78 as of 9<sup>th</sup> February 2018 and the Lloyds Business Instant Access account balance was confirmed as £1,369.06 as of 9<sup>th</sup> February 2018.  
**Resolved 18/03/8.01**  
That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).
- 18/03/8.2 Parish Council Account Cheques for signing and approval**

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### **Resolved 18/03/8.02**

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

K&M Lighting	Street Light Walnut Grove	000779	£1,232.11
Mrs V Bright	Mileage & expenses	000780	£5.48

18/03/8.3

### **Village Hall Accounts**

The Lloyds Treasurer account balance was confirmed as £2,258.29 as of 19<sup>th</sup> February 2018 and the Lloyds Business Instant Access account balance was confirmed as £2,250.32 as of 19<sup>th</sup> February 2018.

### **Resolved 18/03/8.03.**

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

### **Resolved 18/03/8.04**

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved for the Village Hall account and signed by Cllr. N. Foster & Cllr. K. Lucas.

Anglian Security & Fire	Service	000806	£90.00
Floheat	Boiler	000807	£4,368.00

18/03/8.4

### **General Data Protection Regulation Report**

None.

18/03/9

### **Highways Issues:**

18/03/9.1

### **Traffic Calming Update**

The designs are finished and signed off by Highways. The Section 106 from Crest Homes (Red Lodge) was approved on 14<sup>th</sup> June 2017, with a pot of £45,000.00. We are now just waiting on confirmation from Highways England. It is estimated the works may be completed in Autumn 2018.

18/03/9.2

### **Golf Links Road Potholes & Concrete Pad Update**

The Clerk advised that Highways had visited the site and works have been ordered to repair the large potholes by the concrete pad. Once these works have been carried out, they will reassess the area to see if this has dealt with the issue of the water laying on the road, and look at alternative measures to stop the flooding if the issue has not been rectified.

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The Clerk is to report the large pothole that has a traffic cone in it, on Golf Links Road. Also the issue of the compost. The Clerk was also asked to report the flooding on the Isleham Road Safety Crossing on the Estate and at Walnut Grove (Pollards).

The Clerk is to draft a letter to the CEO, of SCC Sue Cook, raising the issues and concerns relating to Highways performance and response. Following a petition by the RPA to Parish Councils.

18/03/10

### **Correspondence:**

None.

18/03/11

### **Village Hall:**

18/03/11.1

### **Update on Boiler Repairs & Funding**

The Clerk advised that £1,000.00 had been secured from Cllr. Busuttil and thanks also went to Cllr. Lucas for his donation. The Clerk is to apply to the Suffolk Giving Fund for further funding.

The Clerk was asked to report the faulty LED light out in the Hall to SaveMoneyCutCarbon.Com.

18/03/11.02

### **Garden Project**

Cllr. Foster advised that tree works were still ongoing. It was proposed that the area behind the hall, be made secure and enclosed to provide an outdoor area, with fencing and shingle, with perhaps a brick BBQ and benches. Cllr. Foster and his brother are prepared to do the fencing as Phase 1 of the project with labour Free of Charge. There is a cost of £200 for materials., which can be taken from Petty Cash.

### **Resolved 18/03/11.01**

It was agreed to authorise expenditure of £200 from petty cash for materials for Phase 1 of the project.

It was agreed to present plans and costings for the development of the area at the next meeting. To make a community friendly and for child use (Messy Church/Birthday's etc.) area. The Clerk is to look into funding and apply to the FHDC/SCC Locality budgets.

18/03/12

### **Parish Matters:**

18/03/12.1

### **Worlington Cricket Club Lease Agreement**

The Clerk confirmed that the original Gentleman's agreement first drawn up by the Clerk had been agreed as acceptable and this has been signed and forwarded to the Club for them to sign and return.

18/03/12.2

### **Street Lighting Update**

The Clerk advised the light at Walnut Grove had been installed and she is to chase K&M Lighting and UKPN for connection.

18/03/12.3

### **New Dog Waste Bin and Dog Fouling Prevention Update**

Cllr. Foster (NF) advised that the Council has adopted a second hand bin, this is to be installed on Badlingham Lane. The Clerk is to instruct FHDC to empty this on a fortnightly basis with the

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other dog bins in the village.

### **Resolved 18/03/12.01**

It was agreed to instruct FHDC to empty the new dog bin on Badlingham Lane fortnightly at a cost of £2.90 per empty.

**18/03/12.4**

### **Loose dogs on the Paddocks**

Cllr. Harvey advised he had been contacted by a resident of Golf Links Road, complaining that loose dogs were going onto their land and killing their pet Guinea Fowl. The resident concerned had confirmed that they were not Golf course dogs and believed they were from the Paddocks. The resident was given the details of the Dog warden and it has been reported to Police.

**18/03/13**

### **Items for Next Agenda:**

- **GDPR Update**
- **Review of Clerks Salary Annual Increase**
- **Traffic Calming Update**
- **Golf Links Road Surfacing/Flooding Update**
- **VAS Data Update**
- **Footpaths Update**
- **'Hythe' River Access Update**
- **Village Hall Garden Project**
- **Village Hall Update on Funding**

**The Next Meeting is the Annual Parish Meeting to be held on Thursday 3<sup>rd</sup> May 2018 at 7pm, in the Village Hall. Followed by the Annual Parish Council Meeting.**

Meeting Closed 9:25pm.

Signed: *Nick Foster*  
Chair, Worlington Parish Council

Date: 31<sup>st</sup> May 2018

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