

Worlington Parish Council

Minutes of the Parish Council Meeting held in the Village Hall from 7.30pm Thursday 2nd March 2017

Councillors present: Cllr. N Foster (NF) Chair, Cllr. K. Lucas (KL), Cllr. B. Harvey (BH), Cllr. S. Foster (SF), Cllr. P. Merrick (PM) & Cllr. A. Marshall.

Present: Clerk – Vicky Bright & Jim Power – Worlie Café. Cllr. B. Harvey – FHDC.

Item	Meeting opened at 07.30pm
	Public Forum – LGA 1972, Section 100(1): 6 Members of the public were in attendance. No issues raised.
17/03/1	<u>Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: None. Absent: None
17/03/2	<u>Election of Vice Chairman:</u> Cllr. Harvey proposed Cllr. Lucas, this was seconded by Cllr. S. Foster. A vote was taken and it was unanimous for Cllr. Lucas being appointed Vice Chair. Cllr. Lucas accepted the position of Vice Chair and signed his Declaration of Acceptance of Office, which was duly countersigned by the Clerk.
17/03/3	<u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u> Cllr. N. Foster declared an interest in Item 17/03.6.1. Cllr. K. Lucas declared an interest in Item 17/03/12.3. The Clerk confirmed she had now received all members updated Register of Interests Forms.
17/03/4	<u>To approve the Minutes of the meeting held on 5th January 2017 - LGA 1972, Schedule 12, para 41(2):</u> <u>Resolved 17/03/4.01</u> The minutes of the meeting held on 5 th January 2017 were adopted as a true statement and signed by the Chairman (NF).
17/03/5 17/03/5.1	<u>External Forum:</u> County Councillor No report, apologies sent by Cllr. James Waters.
17/03/5.2	District Councillor Cllr. Brian Harvey reported to the meeting; <ul style="list-style-type: none">• There is a public meeting regarding Better Broadband, tomorrow night at Worlington Village Hall. Mathew Hancock is to attend.• FHDC & SEBC voted against increases in Councillor’s allowances.
17/03/5.3	Police Report The latest edition of your local Safer Neighbourhood Team (SNT) newsletter is now available to view on the Suffolk Constabulary website https://www.suffolk.police.uk/your-area

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17/03/6
17/03/6.1

Reports:

Update from the Village Hall Committee

Nick Foster read a report for the Village Hall Committee;

There is now only one member left on the Village Hall Committee. Cllr. Foster proposed that the Committee be disbanded and a new group of volunteers be set up, as the Friends of Worlington Village Hall, who will be solely responsible for fundraising events for the hall. The Parish Council would need to take on full responsibility for all financial decisions and the Clerk and Caretaker are to manage the utilities, servicing and maintenance of the hall. A vote was taken and it was unanimous in agreement.

Resolved 17/03/6.01

It was agreed that the Parish Council would take on full responsibility for all financial decisions and the Clerk and Caretaker are to manage the utilities, servicing and maintenance of the hall.

- Craft fair March 18th 2017
- Food Quiz March 24th 2017 – bangers & mash.

17/03/6.2

Play Area and Maintenance of Parish Footpaths

Cllr. N. Foster reported that the rope net was delivered incorrectly and needs returning. The old net has been removed and the area has been coned off with hazard tape. The roofs on the multi-play have been replaced and work was completed by Cllr. Lucas. The Security Light for the car park had been purchased and tested, the position is to be confirmed.

NF

17/03/6.3

Village Speed Watch

1-2 checks have been carried out, resulting in 12-15 speeders recorded over 1 ½ hours on a Sunday morning.

Funding has now been received from the District Councillor for the SID project. The SCC funding has been approved, although not yet received. Cllr. N. Foster is to work with the Clerk to complete the site suitability forms and to plot the proposed locations on a map. The Clerk will then forward the application to SCC (Nigel Panting).

NF/
Clerk

17/03/6.4

Worlie Café

Jim Power reported that he is leaving the village and will no longer be organising the Café's. He has a group of volunteers already to take over and they will have a trial session at the next café. The Café tomorrow will be Soup (Minestrone), Lasagne & Salad with Cake to follow.

17/03/6.5

External Meetings that Councillors may wish to report upon

None.

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Planning Applications:

DC/17/0138/FUL - Planning Application - (i) subdivision of existing bungalow to create 2no. dwellings; (ii) single storey rear extension - Bay Farm Bungalow Bay Farm Worlington
Resolved 17/03/7.01

No objections to application DC/17/0138/FUL.

FHDC Local Plan

The Local Plan Consultation has been extended to 13th March 2017 5pm. There is no variations to the Worlington boundary. Barton Mills land on A11 has been transferred to Red Lodge for extended development.

DC/16/2514/OUT - Outline Planning Application (Means of Access to be considered) – 1 no. dwelling (following demolition of existing outbuildings) - Land Adjacent to Zealandia Church Lane Worlington

Cllr. Harvey advised this will go to Delegated Panel on 8th March 2017, Cllr. Harvey will attend the panel meeting to raise objections.

17/03/8

Finance & Policies:

17/03/8.1

Parish Council Bank Reconciliation from List of Payments/Receipts

The Payments and receipts from January 6th to March 2nd 2017 were scrutinised and approved. The Lloyds Treasurer account balance was confirmed as £5,646.11 as of 27th January 2017 and the Lloyds Business Instant Access account balance was confirmed as £1,368.32 as of 27th January 2017.

Resolved 17/03/8.01

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman (NF).

17/03/8.2

Parish Council Account Cheques for signing and approval

Resolved 17/03/8.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. P. Merrick.

Pearce & Kemp	Street Lighting	000739	£66.04
Mrs V Bright	Mileage & Expenses	000740	£3.78
Fenland Leisure Products Ltd	Net Play Area	000741	£318.60
Mrs J Foster	Reimburse Solar Light	000742	£49.74
The Soccer Store	Football Goals	000743	£228.00

Village Hall Accounts

The Lloyds Treasurer account balance was confirmed as £4,768.39 as of 17th February 2017 and the Lloyds Business Instant Access account balance was confirmed as £2,249.17 as of 17th February 2017.

Resolved 17/03/8.03.

It was agreed to approve the payments of the following outstanding invoices and the cheques

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for the Village Hall were approved and signed by Cllr. N. Foster & Cllr. P. Merrick.

AMH Services	Boiler Service	000770	£78.00
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17/03/8.3

NJC Salary Pay Scales Increase 2017/18

The Clerk advised that NALC had approved the new NJC Pay Scales for Clerks for 2017-18 and her SCP Point had increased from £10.944 to £11.054 per hour.

Resolved 17/03/8.04

It was agreed to increase the Clerks salary to £11.054 per hour in line with NJC Pay Scales with effect from April 2017.

17/03/8.4

Review of Clerks Annual Office Allowance

The Clerk advised that HMRC guidance stated that the allowance for Parish Clerks should be £4 per week (£208 per annum).

Resolved 17/03/8.05

It was agreed to increase the Clerks Annual Office Allowance to £4 per week (£208 per annum), with effect from the 1st April 2017.

17/03/8.5

Review of Electricity Costs for Street Lighting and Street Lighting Maintenance Contract

The Clerk presented a report on the increase in electricity costs for the street lighting, along with options to change supplier or to change the street lights to LED. The Clerk distributed a report on energy cost comparison and presented quotes for the change to LED for all street lights from Pearce & Kemp and K&M Lighting.

The Clerk also advised that the street lighting maintenance contract was due for renewal and presented quotes from Pearce & Kemp and K&M Lighting.

Resolved 17/03/8.06

It was agreed to accept the 3-year long term maintenance contract with K&M Lighting for the street lighting maintenance.

Clerk

The Clerk is to put together a budget and plan for the gradual replacement of the street lights to LED.

Clerk

17/03/8.6

Bank Mandate

The Clerk is to do a new mandate to remove Cllr. Osborn as a signatory following his resignation. It was agreed that Cllr. Lucas be added as third signatory to the account.

Clerk/KL

17/03/9

Highways Issues:

17/03/9.1

Traffic Calming Update

No update.

17/03/9.2

Public Footpaths Update

The Clerk is to chase progress for the BT Trench works, the works to the Footpath from Worlington to Mildenhall. The Clerk is to investigate and get resolved the issue of the surfacing to the footpath The Street/Isleham Road.

Clerk

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The Clerk advised that the owner of the section of the Hythe Track where the gates had been erected was owned by Mr. Summers, and is registered as such on the Title Deeds with land Registry. It was agreed not to pursue this any further.

17/03/9.3

Golf Links Road

The issues of the surfacing eroding and flooding on Golf Links Road were discussed. The Clerk is to approach Highways and Environmental Health to inspect.

Clerk

17/03/10

Correspondence:

Transparency Code Fund – To consider application

The Clerk presented details and eligibility for the fund regarding costs associated with the set-up and maintenance of a website, including equipment and staff costs for meeting the requirements of the Transparency Code. It was suggested that the Clerk submit an application.

Clerk

Bury St Edmunds Master Plan Consultation

Over the next eight weeks until 21 April, we will be running a public engagement campaign to get your views on what the Issues and Options are for Bury St Edmunds Town Centre.

Events include:

8 March, 8am to 3pm at Bury St Edmunds market

8 March, 6pm to 8pm at The Apex

9 March, 10am to 5pm at Tesco, St Saviours Interchange, Bury St Edmunds

17 March, 10am to 5pm at Sainsbury's, Bedingfeld Way, Bury St Edmunds

24 March, 10am to 5pm at Waitrose, Robert Bobby Way, Bury St Edmunds

7 April, 10am to 5pm at Bury St Edmunds Leisure Centre

8 April, 8am to 3pm at Bury St Edmunds market

The Issues and Options report and associated documents are available online at

www.westsuffolk.gov.uk/bsemasterplan

PCC/CC Public Meeting Dates

May		SNT VENUE
Tuesday	02-May	EYE SNT
Wednesday	10-May	IPSWICH SOUTH EAST
Tuesday	23-May	FELIXSTOWE
Thursday	25-May	STOWMARKET
June		
Wednesday	07-	MILDENHALL

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	Jun	
Tuesday	13-Jun	HALESWORTH
September		
Tuesday	05-Sep	NEWMARKET
Thursday	07-Sep	HAVERHILL
Tuesday	12-Sep	BURY ST EDMUNDS
Thursday	14-Sep	BECCLES
Wednesday	20-Sep	IPSWICH CENTRAL
Wednesday	27-Sep	BRANDON
October		
Tuesday	10-Oct	LOWESTOFT
Tuesday	17-Oct	IPSWICH WEST
November		
Thursday	02-Nov	WOODBIDGE
Wednesday	08-Nov	SUDBURY
Wednesday	15-Nov	HADLEIGH
Tuesday	28-Nov	LEISTON

17/03/11
17/03/11.1

Village Hall:

Roof Quotes and Front Doors/Porch Quotes

Cllr. Harvey gave a report on the energy Audit carried out at the hall and discussed recommendations for roof and wall insulation and replacing the lighting with LED alternatives. Quotes were presented for the wall & roof insulation. The Clerk confirmed that £2,000 had been approved from SCC towards the roof and insulation. Cllr. Harvey proposed proceeding with the wall insulation and a vote was unanimous in favour for. It was agreed to await quotes for the LED lighting.

Resolved 17/03/11.01

It was agreed to proceed with the Wall Insulation with Aaron Services Ltd at £900 plus VAT.

BH

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17/03/11.2	Front Doors/Porch Quotes & Funding The grant from Andrew Oswald is yet to be received. £800 funding has been approved by SCC for the doors and porch. Cllr. N. Foster is to confirm the quotes for the doors and porch are still valid. Cllr. Harvey is to chase the grant from Andrew Oswald.	NF/BH
17/03/11.3	Village Hall Sign Quotes It was agreed to defer this item until the doors had been replaced.	
17/03/11.4	Adoption of Insurance Renewal The Annual Insurance is due for renewal, the Clerk reported that the Long Term agreement with Zurich, through CAS Ltd is due to end March 2018, the policy for this year's insurance is £483.27. <u>Resolved 17/03/11.02</u> It was agreed to adopt the Annual Insurance Policy with Zurich for \$438.27.	
17/03/11.5	Update of Trustees Details for the Charity Commission. The Clerk asked all members to complete Personal Details form in order to update the Charity Commission website with the details of the Trustee's.	Clerk
17/03/12 17/03/12.1	<u>Parish Matters:</u> Defibrillator The Clerk confirmed that the application for funding to the Big Lottery – Awards for All had been approved. The Clerk is to proceed with contacting Community Heartbeat Trust to get the scheme moving forward and to order the equipment.	Clerk
17/03/12.2	Village Sign The Clerk confirmed the quotes received and that no funding was available. She also confirmed that the Technical College was not interested, as suggested at the last meeting. It was agreed to defer this item to the next financial year.	
17/03/12.3	Worlington Cricket Club Lease Agreement The Clerk confirmed she is waiting on the draft from the Cricket Club's solicitor and this item was deferred.	
17/03/12.4	Great British Spring Clean# It was agreed that as the village already holds twice yearly 'clean up's' that the next clean up would be held in April, as usual, to be arranged.	
17/03/12.5	Village Party No interest had been received following the article in the Pump, if no interest is received then the event will not move forward.	
17/03/12.6	Acceptance of 2017/18 Play Area Inspections Contract by FHDC <u>Resolved 17/03/12.01</u> It was agreed to continue with the West Suffolk contract for inspections to the Play Area for	

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2017/18.

17/03/13

Councillor Vacancy Update:

The Clerk is to advertise the vacancy in the Pump and on the website and notice board.

Clerk

17/03/14

Items for next Agenda – Annual Parish Meeting to be held on Tuesday 9th May 2017 at 7pm, followed by the Annual Parish Council Meeting at 7:45pm.

- Defibrillator Update
- Cricket Club Lease Agreement Update
- Traffic Calming Update / Golf Links Road Update
- SID Scheme Update
- Village Hall Roof/Wall Insulation & Front Doors/Porch Update
- Village Hall Sign
- Football Goal Posts Update
- Queens 90th Birthday Bench Update
- Councillor Vacancy / Co-Option Update
- Bank Mandate Update

Meeting Closed at 8:53pm

Signed: *N. Foster*
Chair, WPC

Date: 9th May 2017

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