**Councillors present**: Cllr. N. Foster (NF) - Chair, Cllr. K. Lucas (KL) Vice Chair, Cllr. S. Foster (SF), & Cllr. L. Osborn (LO), Cllr Geraldine Ciantar & Cllr. Alan Marsh

**Present:**  Clerk, Vicky Bright. Cllr. Brian Harvey – WSC.

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| **ITEM****22/07/1** |

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| **Public Forum – LGA 1972, Section 100(1):**Three members of public were in attendance. * The hedge at Bell House needs cutting back again, the Clerk is to write to the landowner.
* There have been campers staying overnight at the Hythe. The Clerk is to look into the PC

Insurance and the law around this.* The footpath sign on Bell Lane has fallen down, the Clerk is to report it online to SCC

PROW. |
| **Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):**Cllr. P. MacKenzie.**Absent:**None. |

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| **22/07/2****22/07/3****22/07/4****(i)****(ii)****22/07/5****(i)****(ii)****22/07/6****(i)****ii)****22/07/7****(i)****(ii)****(iii)****iv)****22/07/8****(i)****(ii)****22/07/9****22/07/10****i)****ii)****iii)****iv)****v)** | **Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:**Cllr. Osborn & Cllr. N. Foster Item 7.2. Cllr. Lucas Item 8.2. Cllr. Ciantar Item 8.1.**To Approve the Minutes of the Parish Council Meetings:****To approve the Minutes of the Parish Council Meeting held on 16th June 2022****Resolved 22/07/3.01**The minutes of the Parish Council meeting held on the 16th June 2022 were adopted as a true statement and were duly signed by the Chairman of the meeting (NF).**External Forum:****County Councillor Report**Cllr. Lance Stanbury sent apologies.**District Councillor Report**Cllr. Brian Harvey gave the following report to the meeting;* Traffic Surveys are currently underway.
* The Draft Local Plan consultation deadline is 26th July 2022.
* Council Tax Discretionary Relief for Bands E-H for Disabled/Vulnerable people is now available to be applied for.

**REPORTS:****Parish Footpaths** The pothole outside Val’s house on Church Lane has now been repaired. The pothole on The Street footpath is awaiting inspection by Highways and has been reported several times.The Clerk is to report the signage down at the footpath Bell Lane. The Clerk is to report the hedges and vegetation on the footpath by Elizabeth Klingaman’s home. The Clerk is to report the BT cover that is raised/elevated on the footpath by the Paddock/Village Hall.**Play Area Update**No Update. The Small climbing frame roofs need replacing.**HIGHWAYS & TRAFFIC CALMING:****VAS (SID) Data**Freckenham Road Entrance is still the worst ‘Hot Spot.Maximum speed during this period was 75mph on the 4th June at 0800hrs. Peak traffic flow - 5 day - 0900-1000 hrs - 229 & 1800 - 1900 hrs – 298.**Traffic Surveys & Calming Update**The surveys are currently being undertaken in the villages involved. Once the surveys are completed the PC will need to check the data.**PLANNING:****Sunnica Energy Farm Application Update (Cllr. Brian Harvey)**Cllr. Brian Harvey – WSC and our Cllr. P. MacKenzie attended the event at Chippenham. The Examination starts 25th July 2022. The Open Forum will be held 28th/29th July 2022; Cllr. Harvey will be attending on the 28th July. The Impact Statement is currently being dealt with. Any written submissions to the Examiner must be received by 29th/30th August 2022. The Parish Councils Alliance, WSC/SCC & EDCD/CCC and the Parish Council have all submitted their responses.**Worlington Neighbourhood Plan Update** The Draft Landscape Report is due 21st July 2022. The Working Party are currently looking at projects/issues that are important and relevant to the residents, to ensure they are represented within the Plan. The Planning Consultant, Ian Poole is submitting the grant application for this financial year. The Urban Report is running behind schedule. The next meeting of the Working Parry is on Thursday 21st July 2022 at 7pm, volunteers are welcome.**Update on Boundary Change Consultation – Turnpike Estate *&* WSC Local Plan Consultation**No update.**Update on Church Lane Enforcement EN/21/0237**The Clerk advised that the Enforcement Officer advised the following by email;*“I drove passed a few weeks ago but couldn’t see too much from the road so I’m trying to arrange a site meeting.  When I spoke to the owner earlier in the year he said that he had implemented his permission and no works which were not permitted had been carried out.”*The Clerk asked Cllr. Harvey for our next options, he advised writing to Rachel Almond, at WSC LPA and raising a formal complaint, to include references to the breaches in the planning conditions, with photos etc. and Sarah Rampley’s email correspondence.**PARISH MATTERS:****Hythe Update** The Wildflowers are blooming and look beautiful. There are lots of people using the Hythe, which is excellent. The twice monthly cuts are keeping it well maintained. The Clerk is to look at the position with overnight camping.**Discuss Cricket Club New Pavilion Proposals**The Clerk had circulated to all Cllr’s before the meeting, a letter from the Cricket Club and she read out the letter at the meeting. Paul Marston gave a brief overview of the proposal and the need for a new pavilion with separate male/female hanging rooms. The Council discussed possible issues, such as; The new site and its effect on the Recreation Ground, would more of the field be needed? car parking and increased traffic movements, construction traffic and its effect on the safety of the play area, the trees on the field and any impact on them. It was agreed that the PC does not object in principal, but would need to see plans and fir proposals. Cllr. Nick Foster is going to meet with the Cricket Club and Architect. The lease may need to be re-visited if a new Pavilion goes ahead.**CORRESPONDENCE:****WSC Statement of Licensing Policy Consultation**The Licensing Act 2003 established a single integrated scheme for licensing premises in England and Wales which are used for the sale or supply of alcohol, to provide regulated entertainment, or late-night refreshment. The legislation supports public safety through upholding the following four licensing objectives:* the prevention of crime and disorder
* public safety
* the prevention of public nuisance
* the protection of children from harm.

In order to license this activity, section 5 of the 2003 Act requires a licensing authority to prepare and publish a statement of its licensing policy at least every five years. Such a policy must be published before the authority carries out any function in respect of individual applications and notices made under the terms of the 2003 Act. ***Revising the Statement of Licensing Policy, 2022-2027***The substantive changes to the Statement are minimal and primarily dictated by changes in guidance and legislation. The key alterations are:* Additional segment added on ancillary delivery of alcohol and late-night refreshments – this has been added due to changes in business and customer habits caused by COVID-19. As more premises licensed to sell alcohol are providing a delivery service - which is an ancillary to the main use of the premises – it is important to ensure that this kind of business is captured within the councils’ policy. Applications for premises that intend to sell alcohol in this way will generally be granted subject to not being contrary to other policies within the Statement of Licensing Policy. It will also need to meet certain criteria, such as:
	+ Delivery only takes place in line with the operating hours of the premises
	+ Delivery to residential addresses or workplace will remain ancillary to the main premises use
	+ The applicant implements their own age verification procedures and ensure staff are trained in said procedures
	+ Ensure that delivery adheres to other core objectives of the Statement.
* The entire opening section setting out the area profile has been redrafted – this is to ensure that the information has been updated and condensed.
* Additional appendices have been added – this is primarily to shorten the substantive Statement, to allow for easier navigation for the user, as well as to avoid unnecessary repetition.
* 12.1, 2, 3 mandatory conditions – updated.

Besides the above changes, most alterations are intended to shorten and make the overall document more accessible.***Consultation***The consultation will run from 9am 21 June 2022. The closing date for comments is 5pm 22 July 2022. [Draft Statement of Licensing Policy](https://www.westsuffolk.gov.uk/Council/Consultations/upload/WSC-Draft-Statement-of-Licensing-Policy-for-consultation-220621.pdf). All comments must be in writing and sent by email to licensing@westsuffolk.gov.ukOr in writing to:Licensing TeamWest Suffolk HouseWestern WayBury St EdmundsSuffolk IP33 3YU**FINANCE & POLICIES:****Parish Council Bank Reconciliation from List of Payments/Receipts** The Payments and receipts were scrutinised and approved. The Lloyds account balance was confirmed as £30,306.68 as of 24th June 2022**Resolved 22/07/10.01**That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chairman of the meeting (NF).**Parish Council Account Cheques for signing and approval****Resolved 22/07/10.02**It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. N. Foster & Cllr. K. Lucas.

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| Mr A Marshall | Face painter - Jubilee | 000911 | £110.00 |
| Mrs P MacKenzie | Banners Jubilee | 000912 | £78.24 |
| Michelle Bolger | NP Landscape Consultant | 000913 | £2079.00 |
| Mrs V Bright | Mileage & postage | 000914 | £12.96 |
| RH Landscapes | Grass cutting June | 000915 | £354.00 |
| Mr S Foster | Play area repairs | 000916 | £62.24 |
| CHT | Annual support fee  | 000917 | £162.00 |
| Mrs V Bright | Mileage, postage & holiday hours owed in lieu | 000918 | £30.29 |
| SALC | Cllr Training  | 000919 | £499.20 |
| Miss L Osborne | Jubilee supplies & Commemorative tree | 000920 | £58.41 |
| PCC of Worlington | Pump donation | 000921 | £500.00 |

**S.137 Donations for Community Groups – Consider Pump Donation Request for Printer****Resolved 22/07/10.03**The PC agreed a donation of £100 to the Pump for a PC page in each edition.**Resolved 22/07/10.04**The PC agreed a donation of £400 towards the costs of a new printer.**Lloyds Bank Mandate for Signatories Update & Discuss Online Banking**The Clerk is to arrange a mandate to add all Cllr’s as signatories on the account and will also set up online banking for the account.The new Clerk will need to do a mandate to change the address etc. when they take over.**Discuss Clerks Resignation and Clerk/RFO Vacancy** |  |
|  | The Clerk has submitted her resignation due to health problems, her last day will be 31st August 2022. The advert for the vacancy has gone into the Notice board, on the PC website and is being advertised by SALC & NALC.**Resolved 22/07/10.05**The fee of £125 + VAT to advertise through NALC, was agreed.**Meeting closed at 8:36pm****Signed Date:** **Chair, WPC** |  |