

# WORLINGTON PARISH COUNCIL

## DRAFT Minutes of the Village Hall Charity Trustee Meeting Thursday 6<sup>th</sup> April 2023 in the Village Hall at 8.30pm

Charity No: 208949

**Councillors present:** Paula MacKenzie (PM) - Chair, Cllr Lesley Osborne (LO), Cllr Tim French (TF), Cllr Chris Hall (CH)

**Present:** Clerk – Joanna Priestley

### ITEM

#### 23/01/1 Apologies for Absence

Alan Marshall (AM) and Geraldine Ciantar (GC).

#### 23/01/2 Approval of Minutes

The minutes of the meeting held on 2<sup>nd</sup> February 2023 were approved and signed by the Chairperson.

#### 23/01/3 Village Hall Accounts/Bank Reconciliation

The Clerk reported that as at 17<sup>th</sup> March 2023, the Village Hall account stood at £9,455.85. Cheques were raised for the oil delivery (£387.90) and insurance renewal (£514.33).

#### 23/01/4 Update on Bookings and Events

PM confirmed that the choir have rebooked their weekly slot for April and May and the keep fit class has rebooked for the next term. There are also three parties booked.

#### 23/01/5 Village Hall Report - Cllr Paula Mackenzie

PM advised that one of the walls has big crack. It was decided to monitor this and take regular measurements with a view to fixing in the future. PM requested a new mop bucket which was agreed. **PM**

PM raised the question of the caretaker/cleaning position as she is unable to do this during the summer and will not be a Trustee from May. LO suggested advertising and PM suggested rates of pay needs to be assessed. The Clerk will speak to other local clerks about their halls. LO suggested it should be two separate jobs – caretaker/bookings and a cleaner. LO suggested changing charging structure to pay for the cleaning. The Clerk will also liaise with other clerks on this issue. **JP**

#### 23/01/6 Repairs

PM explained that, as discussed at the last hall meeting, she had made enquiries with three electricians regarding the five year electrical check and was awaiting responses. One had been to the Hall and she was expecting a quote this week.

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### 23/01/7 Update on windows

PM explained that she had spent a great deal of time trying to liaise with specialists to quote to replace the windows at the Hall, particularly for the broken one, but she had experienced difficulties in getting them to respond to her. It was agreed that the broken window was an absolute priority and PM passed this onto CH to continue. CH TF expressed the Trustees' thanks for PM's efforts in this matter.

Meeting Closed 9:20pm.

Signed:

Date:

DRAFT