

# WORLINGTON PARISH COUNCIL

## Minutes of an Extraordinary Village Hall Charity Trustee Meeting

Thursday 7<sup>th</sup> September 2023 in the Village Hall at 8.45pm

Charity No: 208949

**Councillors present:** C Hall (CH) - Chair, L Osborne (LO), T French (TF), E Kerr (EK), N Foster (NF) and S Foster (SF)

**Present:** Secretary – Joanna Priestley (JP)

ITEM		Action
23/09/1	<b>Apologies for Absence</b> Alan Marshall (AM), Nick Foster (NF) and Edward Kerr (EK).	
23/09/2	<b>Bookings Update</b> CH explained that NF had circulated bookings during the summer. £125 received from three bookings. Francercise was due to start again next week for 10 weeks. CH asked for help putting the blinds back after the windows were installed to give the class privacy. SF confirmed he would assist. October bookings so far were a party and quiz. The community caravan would also be continuing on the last Friday of the month.	CH/SF
23/09/3	<b>Fundraising</b> CH explained that wheels were in motion to increase fundraising for the Hall with a table top sale on Saturday which was sold out. £50 guaranteed plus sales of cakes and beverages. Thanks were given to Michelle Ferris for organising.  CH has also organised a quiz evening on Saturday 7 <sup>th</sup> October, £6 per ticket with bring your own food and drink and a raffle. There are four or five tables so far. TF to assist with raffle. CH was hopeful for donations for the raffle but will also provide prizes from petty cash. It was hoped this would be profitable for the VH. Another quiz is scheduled for Friday 1 <sup>st</sup> December. CH gave thanks to all the volunteers.  LO explained that her friend runs line dancing classes and dances. She is prepared to do a Sunday afternoon tea line dance event from 2-4pm on 15 <sup>th</sup> October. £6 per ticket. She would like a raffle to be held in aid of a charity. The Village Hall was agreed as the chosen charity. If this is successful, a line dance event will be held every other month. The VH will take the ticket money and pay the £30 travelling expenses from those profits. LO to confirm numbers at the end of September to see if it is a viable event. JP to print flyers to be delivered in the village. The Pump would produce their own flyers with the money we donated to them last year. CH asked JP to look into what we have paid them and when as WPC did not feature in the last issue of the Pump.  LO raised the idea of a 100 Club. It was thought that a Grid 50 would be a good idea to start at the quiz where everyone pays £1 for a square and each time, someone would win £25 and £25 would go the VH. CH would organise this	LO JP JP CH
23/09/4	<b>Petty Cash Float</b> CH suggested £100 float which was agreed and JP gave the tin to CH with £9 in it currently plus the duck race profits totalling £146. It was agreed that NF would hold the petty cash as he does the bookings. CH would get a small petty cash book. JP agreed to purchase sundries for the hall to be reimbursed by cheque.	CH JP

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### 23/09/5 Cheques to be signed

Payee	Subject	Amount (£)
Chris Hall	Gutter parts for Hall	25.03
G W Windows Doors and Conservatories Ltd	Replacement of windows x 4 and door x 1 at Hall	4,236.00

The Trustees noted the windows made a terrific difference to the Hall.

### 23/09/6 Holly Trees and Fencing

UKPN will cut off the power supply on 1<sup>st</sup> November for the works to be completed at the front of the Village Hall. The holly trees will be reduced by a third and a new picket fence installed. UKPN will need access to the Hall to ensure the electricity is off which CH will organise. JP to check that RH Landscape are still gifting the fencing to the Hall.

CH  
JP

### 23/09/7 Wifi

NF had previously circulated information about installing wifi at the Hall. EK and CH had tried mifi at the Hall but it did not work. A fixed line would cost £546 per year on a two year contract. It was decided that this was not a viable spend when the Hall was not making enough revenue without any guarantees that internet would increase bookings. This would be reviewed in the future. JP confirmed that the VH account had £8,658.60 but after paying for the windows and the holly tree maintenance, there would not be much of a reserve.

### 23/09/8 Piano

CH reported that EK had researched the piano but it was not valuable. It was agreed that EK should make enquires with RAF Lakenheath about their piano burning ceremony to commemorate those who have died in action as strengthening ties with the base would benefit the VH and the village generally.

JP/EK

### 23/09/9 Budget

CH reported that the VH had not produced a budget since 2015. It was agreed that one should be created and maintained by JP to have a better idea of income and expenditure.

JP

JP added that Eon is renewing their fixed rates for electricity and we should consider getting quotes and look into getting a better rate. JP to work out the annual cost.

JP

### 23/09/10 Eon Free Gift

CH explained that since the smart meter was installed, Eon has offered VH a free gift. It was agreed to choose the £50 voucher for Argos. JP to obtain this.

JP

Meeting Closed 9:30pm.

Signed: *Chris Hall*

Date: 5<sup>th</sup> October 2023